

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0127-2014-0022**  
 Schedule Status                 **Approved**

Agency or Establishment        **Department of the Navy**  
 Record Group / Scheduling Group **Records of the U.S. Marine Corps**  
 Records Schedule applies to    **Major Subdivision**  
 Major Subdivision                **United States Marine Corps**  
 Minor Subdivision                **Administration and Resource Division**  
 Schedule Subject                 **SSIC 5090.6**  
    **Camp Lejeune Historic Drinking Water Notification Database**

Internal agency concurrences will be provided    **No**

Background Information            **This is a Marine Corps Electronic Information System (EIS) currently listed within the DON Application and Database Management System and DoD IT Portfolio Repository (DADMS-DITPR-DON). Pursuant to the FY08 National Defense Authorization ACT (NDAA) for the Secretary of Navy to "make reasonable efforts to identify and notify directly individuals" who may have been exposed to contaminated drinking water at Marine Corps Base Camp Lejeune, NC, the purpose of the system is to obtain, maintain contact information, and communicate with registrants and other interested parties. Records range from 2007 to ongoing.**

**Item Count**

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

**GAO Approval**

## Outline of Records Schedule Items for DAA-0127-2014-0022

Sequence Number	
1	Camp Lejeune Historic Drinking Water Notification Database
1.1	MASTER FILES Disposition Authority Number: DAA-0127-2014-0022-0002

Records Schedule Items

Sequence Number

1 Camp Lejeune Historic Drinking Water Notification Database  
The purpose of the system is to obtain, maintain contact information, and communicate with registrants and other interested parties who may have been exposed to contaminated drinking water at Marine Corps Base Camp Lejeune, NC.

1.1 MASTER FILES

Disposition Authority Number DAA-0127-2014-0022-0002

Data elements include but are not limited to Name, Mailing/Home Address, Personal Cell Telephone Number, Home Telephone Number, Personal Email Address, and Other.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Manual Citation	Manual Title
SSIC 5090.6	GENERAL ENVIRONMENTAL PROTECTION RECORDS

Disposition Instruction

Cutoff Instruction Destroy 50 years after Camp Lejeune is deleted from the National Priorities List

Retention Period Destroy 50 year(s) after Camp Lejeune is deleted from the National Priorities List

Additional Information

GAO Approval Not Required

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
09/12/2014	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
02/26/2015	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
03/02/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
03/04/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/08/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist