

*Rec'd NCD 242079
Returned to NCD 8 Aug 79*

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Navy

2. MAJOR SUBDIVISION
Headquarters, U.S. Marine Corps

3. MINOR SUBDIVISION Director, Command, Control,
Communications & Computer Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT.

Rose McElvane (Code CCIP)

OX-41483

LEAVE BLANK	
JOB NO.	NCD-127-79-1
DATE RECEIVED	08 AUG 1979
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	8-15-79 James E. O'Neill <i>Acting</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

2 Aug 79

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
9 Apr 79	<i>F. T. Whitman</i>	Head, Administrative Programs Section (Code CCIP)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>MILITARY PAY RECORDS</p> <p>Individual case files on deceased Marine Corps reserve and retired personnel. They consist of various pay documents, including pay entitlements, allotments of pay, initiation of checkages and credits, and subsequent claims and correspondence. These records are maintained by the Marine Corps Finance Center, Kansas City, Missouri.</p> <p>Disposition:</p> <p>a. Cut off files after final settlement of accounts. Transfer to the Federal Archives & Records Center, Kansas City, Missouri, twice yearly.</p> <p>b. (1) Files closed <u>after</u> 30 June 1975, destroy 6 years and 3 months after final settlement.</p> <p>(2) Files closed <u>prior</u> to 1 July 1975, destroy 10 years and 3 months after final settlement.</p> <p><i>sent to GNC 8-27-79 mjs</i></p>	<p>SECNAVINST P5212.5B Paras. 7430 (7) (d) & 7430 (11)</p>	

2 items