

**REQUEST FOR RECORD DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
**National Archives and Records Service (NARS)**

2. MAJOR SUBDIVISION  
**Special Archives Division (NNS)**

3. MINOR SUBDIVISION  
**Motion Picture, Video, and Sound Branch (NNSM)**

4. NAME OF PERSON WITH WHOM TO CONFER  
**William Murphy, Chief, NNSM**

5. TEL. EXT.  
**202-523-3063**

LEAVE BLANK	
JOB NO	<b>NC2-127-85-1</b>
DATE RECEIVED	<b>3-28-85</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>6-18-86</i> Date	<i>Frank B. Banks</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.**
- B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <i>12/19/84</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Richard D. Meyer</i>	E. TITLE <i>Acting Director, Special Archives Division</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p align="center"><i>REF - NC3-127-81-1</i></p> <p align="center"><b><u>INTERNAL DISPOSAL</u></b></p> <p>Unedited United States Marine Corps (RG-127) motion picture film footage (ca. 1940-1956) of military parades, inspections and troop reviews, routine aboard ship activities, embarkations and disembarkations, passes-in-review, sporting events, military ceremonies and dedications, retirement ceremonies, changes-in-command, presentation of awards below the Medal of Honor, visits by officers, aircraft landing and taking off, Marines on shore leave, combat demonstrations, and stock or selected footage from edited films.</p> <p>(SEPARATE LIST OF FILM NUMBERS IS ATTACHED)</p> <p>This disposal constitutes a reappraisal of approx. 6200 reels of unedited motion picture film originally accessioned as NC3-127-81-1. Approx. 53% have been reappraised according to the attached criteria and found to be non-permanent.</p> <p>Source: Marine Corps History and Museums Div., Quantico, Virginia.</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

JOB NO.

NC2-127-85-1

PAGE

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p><b>DISPOSITION:</b></p> <p>Transfer film to Commanding General Marine Corps Development and Education Command (C 02) Building 2009 Quantico, Virginia</p> <p>Destroy when no longer required.</p>		

## CRITERIA FOR DISPOSAL OF US NAVY STOCK FOOTAGE

Select for disposal footage which contains primarily marginal subject matter:

1. Scenic shots without any documentary value as to time, place, or historical condition.
2. Change of command ceremonies ashore below 4-star (Admiral), and afloat below 3-star (Vice Admiral)
3. Outtakes (supplements) to Navy motion pictures (MN's) that do not document combat operations.
- 3a. Routine ship activities; only a sampling is needed.
4. Sports activities.
5. Most launchings, christenings, or commissionings of ships except those of aircraft carriers (CV), battleships (BB), atomic submarines (SSN) and the first of the class of every other ship of the line (submarines, cruisers, destroyers). Retain ceremonies attended by the President or of ships famous in naval history (i.e. U.S.S. Sullivan). Consult the volumes of the Dictionary of American Fighting Ships for guidance.
6. Footage that substantially duplicates footage already in our holdings.
7. Footage originated by the Army or Air Force. The Navy records contain original Marine Corps and Coast Guard footage.
8. Routine or recurring peacetime operations or exercises. Consult with the Navy's Operations Archives to decide what is routine.
9. Duplicative or repetitive coverage of routine activities aboard ship and ashore.
10. Awards ceremonies except for the Medal of Honor.
11. Out of focus or other poor photography except combat operations.
12. Routine training and testing or demonstrations of equipment and weapons except for the introduction of new weapons or technology.
13. Entertainment for sailors unless the scenes include well known personalities. Navy has on occasion spliced some items together, so that there may be 300 feet of a ~~base~~ baseball game and 100 feet of the Marines storming a beach in the Pacific. Keep the entire roll.
14. If the films do not show significant operations, activities, events, personalities, etc., they may be likely candidates for disposal, unless it is necessary to keep them because they pictorially document the general appearance or features of a ship, aircraft, or other major piece of military equipment or technology. No more than one film for each subject should be retained on this basis alone provide the selected film has substantial coverage consisting of at least several hundred feet of good-to-excellent photography.