

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-143-86-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule provided disposition for records in a Federal Record Center. There are no records in the Federal Records Centers that reference this schedule, so it is presumed records disposition has been implemented.

Date Reported: 06/19/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-143-86-1

DATE RECEIVED

6/2/86

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

Department of the Navy

2. MAJOR SUBDIVISION

Naval Data Automation Command

3. MINOR SUBDIVISION

Naval Records and Information Management Department

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

8-27-86 *Frank A. Bunde*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 35 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>J. L. Adams</i> J. L. ADAMS	D. TITLE Navy Records Manager
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>Records of the Bureau of Supplies and Accounts (RG 143) found in Naval Supply Systems Command (RG 347) accessions at the Washington National Records Center.</p> <p>The Bureau of Supplies and Accounts (BuSandA), before its disestablishment in 1966, had responsibility for the supervision of the procurement, storage, and issuance of food, fuel, clothing, and general stores for the Navy; operation of Naval Supply depots and supervision of Supply Corps officers; supervision of the transportation of Naval supplies and of travel of Naval personnel; and administration of financial accounts for the Department of the Navy. Most of the Bureau's functions were assumed by the newly-created Naval Supply Systems Command in 1966.</p> <p>On the attached sheets are descriptions of all records of the Bureau of Supplies and Accounts which can be located, now remaining in RG 347, the Records of the Naval Supply Systems Command, at the Washington National Records Center. Described in Part I are 22 accessions or parts of accessions, comprising 15 series, records created solely by the Bureau of Supplies and Accounts. Another 23 accessions, 16 series, described in Part II, are primarily a combination of BuSandA and NAVSUP records mixed at the box or folder level so as to be inseparable. Many of the accessions include records which have been appraised by the National Archives and Records Administration as permanent. However, intermingled with many permanent records are disposable materials which may be separated easily only in archival processing.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.
N1-143-86-1

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>Thus, notwithstanding any disposition listed herein, the following materials may be disposed of in processing:</p> <ul style="list-style-type: none"> a. Records disposable under approved Naval and Marine disposition authorities. b. Records disposable under items in the General Records Schedules. c. Non-record and duplicative materials. <p>Records listed for permanent retention under PART I will be offered to the National Archives in the Fiscal Year 1987.</p> <p>Records listed for permanent retention under PART II will be offered to the National Archives in the Fiscal Year 1995.</p> <p>Records listed as disposable will be destroyed immediately.</p>		

PART I

1 SECRET GENERAL CORRESPONDENCE FILES. 1964-1965. 13 cubic feet.

Arranged by Standard Subject Identification Code and thereunder chronologically.

Maintained by the Administrative Services Division of the Bureau of Supplies and Accounts. Correspondence, messages, transmittals, endorsements, enclosures; part of the central file of the Bureau. These records are likely a continuation of the series described in Item 1, NCl-143-85-1.

WNRC holds one accession of secret general correspondence files:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1964-1965	347-69A-0826	13

Disposition: Permanent.

Justification: Secret general correspondence files, part of the security-classified central correspondence files of the Bureau of Supplies and Accounts are essential for the proper documentation of the principal functions and activities of the Bureau.

2. SECRET AND CONFIDENTIAL PLANNING FILES. 1956-1967. 11 cubic feet.

Partially arranged by facility.

Retired by the Naval Supply Systems Command, these files include operating plans for the Bureau of Supplies and Accounts including annual program objectives, field planning memoranda, analyses, and plans for mobilization and logistical support. They appear to be a continuation of records described in NCI-143-85-1, Item 7.

There are 5 accessions of secret and confidential planning files at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1961-1966	347-68A-3832	4
1956-1966	347-68A-4361	1
1964-1966	347-68A-4416	1
1960-1966	347-68A-4525	2
1959-1967	347-69A-6206	3

Disposition: Permanent.

Justification: These files help document the conception and development of major programs and contingency plans of the Bureau of Supplies and Accounts.

3. SUBJECT FILES OF THE POLICY DEVELOPMENT AND REVIEW DIVISION. 1963-1966. 3 cubic feet.

Arranged by Standard Subject Identification Code.

These records consist of correspondence, memoranda, reports, studies, and speeches maintained by the office of the Director for Policy Development and Review Division for the Bureau of Supplies and Accounts.

There is one accession at WNRC of subject files of the Policy Development Review Division.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1963-1966	347-68A-4367	3

Disposition: Permanent.

Justification: These files document the development of policy for the Bureau of Supplies and Accounts.

4. CONFIDENTIAL MILITARY ASSISTANCE GENERAL SUBJECT
CORRESPONDENCE FILES. 1958-1964. 1 cubic foot.

Partly arranged by Standard Subject Identification Code.

Maintained by the International Logistics Staff of the
Bureau of Supplies and Accounts. Subject and activity
files, inspections, correspondence concerning MAP.

WNRC holds one accession of confidential military assistance
general subject correspondence files.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1958-1964	347-68A-1450 (Box 2)	1

Disposition: Permanent.

Justification: Although the Bureau apparently did not
formulate or promulgate policy in regard to foreign military
assistance, the Bureau does seem to have influenced the
development of Naval logistical policies and programs in
foreign military assistance. These records help document
that influence.

5. UNCLASSIFIED MILITARY ASSISTANCE GENERAL SUBJECT
CORRESPONDENCE FILES. 1958-1964. 1 cubic foot.

Partly arranged by Standard Subject Identification Code.

Retired by the International Logistics Division of the Naval Supply Systems Command, successor in 1966 of the Bureau of Supplies and Accounts. Correspondence and related papers pertaining to grant aid, training, sales, and other aspects of military assistance to foreign countries. This is likely a continuation of the series described in NC1-143-85-1, Item 38.

WNRC holds one accession of unclassified military assistance general subject correspondence files.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1958-1964	347-68A-1450 (Box 1)	1

Disposition: Destroy immediately.

Justification: The Bureau of Supplies and Accounts seems neither to have formulated nor promulgated policy in regard to foreign military assistance. These files show merely the routine execution of procedures designed to implement military assistance to foreign countries. Item 38, NIR job NC1-143-85-1.

6. GENERAL PROPERTY REDISTRIBUTION AND DISPOSAL RECORDS.
1964-1966. 4 cubic feet.

Partly arranged by Standard Subject Identification Codes.

Maintained by the Utilization and Disposal Branch of the Integrated Support Programs Division. Correspondence, with some reports and other papers concerning the disposal of Naval property, other than real estate, by sale, loan, donation, or other means. Subjects treated include policy regarding such disposal and the operation and administration of the function. These records appear to be an addition to those described in Item 63, NC1-143-85-1.

WNRC holds two accessions of general property distribution records:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1964-1966	347-69A-1291	2
1966	347-70A-0895	2

Disposition: A. Permanent. Those records which document the establishment, development, and implementation of policy regarding the redistribution and disposal of property.

B. Destroy all other material.

Justification: The Bureau of Supplies and Accounts, chief agency within the Department of the Navy for the procurement of personal property, also had primary responsibility for disposal and redistribution of personal property and thus influenced Naval policy regarding disposition of property. Records which do not document the establishment, development and implementation of policies, programs, and procedures are disposable under SECNAVINST P5212.5B, SSIC 4500(2); partly under General Records Schedule 4, Items 4, 5, 6a, and 6b; and NC1-143-85-1, Item 63.

7. MISCELLANEOUS HISTORICAL STUDIES FILE. 1942-1966. 5 cubic feet.

Unarranged.

Retired by the Naval Supply Systems Command, these studies, histories, and reports, (some printed, some Army and civilian agency reports, and Progress Reports of BuSandA ,1949-1952, relating to Naval supplies and transportation both in the continental U.S. and worldwide, range from the World War II period into the Viet Nam era.

There is one accession of miscellaneous historical studies at WNRC concerning the history of the Bureau of Supplies and Accounts.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1942-1966	347-69A-1155	5

Disposition: Permanent.

Justification: General Records Schedule 16, Item 13c.

8. METRI (MILITARY ESSENTIALITY THROUGH READINESS INDICES) RESEARCH PROGRAM RECORDS. 1963-1966. 5 cubic feet.

Unarranged.

Reports, vu-graphs, indexes, computer print-outs, 2 reels of 16mm film labeled "Measuring Readiness-Introduction; Unclassified U.S. Bureau of Naval Weapons," retired by the Research and Development Division of the Naval Supply Systems Command; also, two reels of film marked "defective." This appears to be an attempt to develop a model for BuSanda to document statistically the Bureau's preparedness for war.

WNRC holds one accession of METRI research program records.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1963-1966	347-69A-1165	5

Disposition: A. The reports and materials which document research to improve a primary responsibility of the Bureau of Supplies and Accounts, the logistical preparedness for war, permanent

B. All other material including the four prints of the film Measuring Readiness, may be destroyed immediately. These are duplicative, non record prints of a general training film. Preprint elements should be found at DAVA, and will be appraised when the general training film series is offered to NARA.

Justification: Reports document research to improve a primary responsibility of the Bureau of Supplies and Accounts, oversight of many of the logistical preparations for war. Other materials are background materials disposable under II-NNA-323, Item 276; and NIR job NC1-143-85-1, Item 21.

9. CLOTHING RESEARCH FILES. 1961-1965. 4 CUBIC FEET.

Arranged chronologically and thereunder partially by project.

Maintained by the Development Branch of the Research and Development Division of the Bureau of Supplies and Accounts, these files include project and technical reports, correspondence, and related background materials and papers pertaining to the design, procurement, storage, and issuance of clothing and textiles, for which the Bureau had Navy-wide responsibility. These records seem to be a continuation of the series described in NIR job NCl-143-85-1, Item 23.

WNRC holds two accessions of clothing research project files.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1961-1963	347-69A-3081	2
1963-1965	347-70A-2045	2

Disposition: Permanent.

Justification: Reports and studies document research to improve a primary responsibility of the Bureau of Supplies and Accounts, furnishing clothing to the Navy.

10. INSPECTION REPORTS. 1956-1963. 5 cubic feet.

Arranged chronologically by facility or activity inspected.

Retired by the Naval Supply Systems Command, these files were maintained by the Office of the Inspector General of the Supply Corps in the Bureau of Supplies and Accounts. Staff of the Bureau periodically inspected activities such as supply depots which the Bureau managed, as well as functions under the technical control of the Bureau such as the supply and disbursing functions of all Naval Naval Districts. Reports include related correspondence. These records appear to be a continuation of Item 15. INSPECTION REPORTS described in NIR job NC1-1-143-85-1.

One accession at WNRC contains inspection reports.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1956-1963	347-68A-0542	5

Disposition: Destroy immediately.

Justification: These are facilitative, housekeeping records, made up of inspection team trip records and inspection forms, disposable under II-NNA-323, Items 297, 298, and 299; and also under NIR job number NC1-143-85-1, Item 15.

11. CONSOLIDATED EXPENDITURE REGISTERS FOR MUTUAL SECURITY PROGRAMS. 1965. 4 cubic feet.

Arranged by account and thereunder chronologically.

Maintained by the Mutual Security Programs Branch of the Program and Budget Division. Bound accounts of expenditures through Department of the Navy for foreign military assistance.

WNRC holds one accession of consolidated expenditure registers for mutual security programs.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1965	347-68A-1966	4

Disposition: Destroy immediately.

Justification: The Bureau of Supplies and Accounts seems neither to have formulated nor promulgated policy in regard to foreign military assistance. These files are disposable under SSIC 4900(2)(i)(2) of SECNAVINST P5212.5B, and NIR job NC1-143-85-1, Item 44.

12. TRANSMITTAL SHEETS AND CASE FILES, JOINT ARMY,NAVY AND AIR FORCE PUBLICATIONS. 1963-1966. 5 cubic feet.

Arranged chronologically.

Retired by the Publishing and Graphics Branch of the Navy Publications and printing Service, Naval Supply Systems Command, these records consist of signed originals for transmittal sheets, and case files for joint Army/ Navy/ Air Force publications.

There is one accession of signed original transmittal sheets, and case files of joint Army/Navy/Air Force publications at WNRC.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1963-1966	347-68A-3658	5

Disposition: Destroy immediately.

Justification: Disposable under SECNAVINST P5212.5B, SSIC 5605(1); and under GRS 16, Item 2b.

13. OPERATIONS AND MAINTENANCE ALLOTMENT FILES. 1964-1965.
3 CUBIC FEET.

Arranged by facility and thereunder chronologically.

Budget files and related correspondence maintained by the Stock Point Field Operations Branch concerning the allocation of funds for operations and maintenance for various subordinate commands in the Bureau of Supplies and Accounts.

WNRC holds one accession of operations and maintenance allotment files for the Stock Point Field Operations Branch.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1964-1965	347-69A-1162	3

Disposition: Destroy immediately.

Justification: SECNAVINST P5212.5B, SSIC 7000(2)a and SSIC 4400(2).

14. NAVAL LOGISTICS AND SUPPLY STUDIES. 1943-1967. 9 cubic feet.

Arranged by library catalog number.

Maintained by the Library Branch of the Offices Services Division of the Bureau of Supplies and Accounts. Retired by the Naval Supply Systems Command. Unpublished, bound, special studies documenting the establishment, development and accomplishment of Naval logistics, plans and programs.

There is one accession at WNRC of Naval logistics and supply studies:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1943-1967	347-79-0006	9

Disposition: Permanent.

Justification: Studies of agencies' history are permanent under General Records Schedule 16, Item 13c

15. RECORDS OF THE INTEGRATED RETAIL SUPPLY SUPPORT BRANCH.
1966. 9 cubic feet.

Arranged alphabetically by subject.

Retired by the Integrated Retail Supply Support Branch, labeled International Primary Program Logistics Records on the SF 135. However no international logistics records were observed, nor are any mentioned in the box list attached to the SF 135. It is probable that these records are actually the Integrated Support Branch's subject files. They contain some correspondence, travel orders, chronological and reading files, and supply subject files. Facilitative, duplicative.

There is one accession of Integrated Retail Supply Support Branch records at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1966	347-68A-4938	9* *(note-Boxes 1-9 only)

Disposition: Destroy immediately.

Justification: Routine, internal administrative and operational correspondence files which neither reflect the development of policy in regard to foreign military assistance nor to demonstrate the development of Naval logistical policies in foreign military assistance.

PART II

BUSANDA/NAVSUP

16. UNCLASSIFIED GENERAL CORRESPONDENCE FILES. 1966-1967.
88 cubic feet.

Arranged by Standard Subject Identification Code and
thereunder chronologically.

These files were maintained by 1966 by the Mail and Files
Branch of the Administrative Division of the Bureau of
Supplies and Accounts and were retired by the Naval Supply
Systems Command. These files are part of the central files
of the Bureau/Command and help document its principal
functions and activities. They are a continuation of the
series described in Item 4 of NIR job NCl-143-85-1.

One accession at WNRC includes unclassified general
correspondence files:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>	
1966-1967	347-70A-4784	88	Includes some so-called company files.

Disposition: A. Destroy Company files immediately
B. After screening all other materials are
permanent.

Justification: NCl-143-85-1, Item 4.

BUSANDA/NAVSUP

17. BUSANDA/NAVSUP NOTICES AND INSTRUCTIONS. 1965-1982. 7 cubic feet.

Arranged by category and thereunder by number.

Maintained in 1965 by the Official Publications Branch of the Bureau of Supplies and Accounts, and retired in 1979 by Directives Control of Naval Supply Systems Command. Notices and Instructions were formal directives which related to the execution of the programmatic functions of the Bureau/Command and announced changes in the procedures employed. Files frequently include working papers, Notices and Instructions of other Naval components, and cancelled Notices and Instructions. These records appear to be a continuation of the series described in Item 48, NCl-143-85-1.

Two accessions at WNRC include BUSANDA/NAVSUP Notices and Instructions:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1965-1977	347-79-0005	4
1966-1982	347-82-0010	3

Dispositions: A. Permanent. Record copies (or best available copies if record copies cannot be found) of BUSANDA/NAVSUP publications not already accessioned.
B. Destroy all other material immediately.

Justification: Record copies of Notices and Instructions are permanent under Item 1a of General Records Schedule 16. Other material is disposable under Item 10 of the same schedule or is duplicative.

BUSANDA/NAVSUP

18. CORRESPONDENCE FILES OF THE LAND AND AIR TRANSPORTATION DIVISION. 1963-1968. 6 cubic feet.

Arranged by Standard Subject Identification Code and thereunder chronologically.

Maintained by the Land and Air Transportation Division of the Bureau of Supplies and Accounts/ Naval Supply Systems Command. General correspondence and related papers, largely concerning the internal operation and administration of the office responsible for matters pertaining to travel and transportation by land and by air. A continuation of the series described in NC1-143-85-1, Item 29.

There is one accession at WNRC of correspondence files of the Land and Air Transportation Division:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1963-1968	347-69A-7432	6

Disposition: Destroy immediately.

Justification: Disposable under SECNAVINST P5212.5B, SSIC 4600(2); and NC1-143-85-1, Item 29.

BUSANDA/NAVSUP

19. NAVAL SUPPLY SYSTEMS COMMAND MANUAL, VOL VI. 1953-1968. 6 cubic feet.

Arranged by chapter and SSIC.

Maintained by the NavSup Publications and Technical Information Branch (Manual Section). The accession is comprised of Volume VI, Purchasing, the original through change 92, supplements series 1 through 4, reprints 1 through 3, and changes 4 through 9. Continuation of Item 53, NCl-143-85-1.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1953-1968	347-68A-5521	6

Dispositions: A. Permanent. Record copies (or best available copies if record copies cannot be found) of publications not already accessioned.

B. Destroy all other material immediately.

Justification: Record copies of manuals, which document procedures and program functions of the Bureau of Supplies and Accounts/ Naval Supply Systems Command, are permanent under General Records Schedule 16, Item 1a. Most other materials are disposable under Item 10 of the same schedule, under Item 53 of NCl-143-85-1, or are non-record, such as duplicate copies of publications.

BUSANDA/NAVSUP

20. TECHNICAL MANUAL CONTROL FILES. 1960-1969. 13 cubic feet.

Arranged by manual jacket NAVSHIP Number.

Control files , including forms and correspondence, for the printing and distribution of Navy technical manuals retired by the Publications Support Division of the Naval Supply Systems Command. No manuals are enclosed.

There are two accessions of technical manual control files at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1960-1969	347-73A-2668	10
1960-1969	347-73A-2751	3

Disposition: Destroy immediately.

Justification: Control files for printing and distribution records are disposable under General Records Schedule 13, Items 3a and 4.

BUSANDA/NAVSUP

21. FORMS DESIGN CASE HISTORY FILES. 1951-1977. 5 cubic feet.

Arranged by type and thereunder by number.

Maintained to 1960 by the Forms Management Branch of the Program Division of the Office of Management Engineering, then by the Management Analysis Division (by 1966 the Management Analysis Branch of the Management Services Division) of the Bureau of Supplies and Accounts.

Three accessions of NAVSUP/BUSANDA records include forms design case history files:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1951-1970	347-76-0007	2
1957-1971	347-78-0003	1
1954-1977	347-83-0002	2 (WNRC lists Box 1 as missing)

Disposition: Destroy immediately.

Justification: Disposable under General Records Schedule 16, Items 4a and 4b; and NCl-143-85-1, Item 61.

BUSANDA/NAVSUP

23. ARMED SERVICES' BOARD OF CONTRACT APPEALS CASE FILES.
1965-1973. 8 cubic feet.

Arranged alphabetically by name of contractor.

Retired by the Office of Council in the Naval Supply Systems Command. Copies of case files of legal suits brought by contractors (generally of the Command) against the Federal government, including correspondence, documentary evidence, and related records.

Two accessions at WNRC includes Armed Services' Board of Contract Appeals case files:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1966-1970	347-70A-5537	6
1965-1973	347-75-0012	2

Disposition: Destroy immediately.

Justification: Disposable under General Records Schedule 3, Item 19; and NCl-143-85-1, Item 71.

BUSANDA/NAVSUP

22. REPORTS CONTROL FILES. 1956-1974. 3 CUBIC FOOT.

Arranged by number of report and thereunder chronologically.

Maintained first by the Reports Control Branch, then by 1960 by the Management Analysis Branch of the Management Engineering Division (by 1966 the Management Services Division) of the Bureau of Supplies and Accounts/Naval Supply Systems Command. Case files include copies of reports, directives, justification and usage data, correspondence, and related papers. These series appears to be a continuation of the ones described in Item 62, NCl-143-85-1.

There are three accessions of BUSANDA/NAVSUP report control files at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1956-1967	347-68A-5730	1
1966-1968	347-69A-7632	1
1956-1974	347-76-0005	1

Disposition: Destroy immediately.

Justification: Disposable under II-NNA-323, Item 271; General Records Schedule 16, Item 8; and NCl-143-85-1, Item 62.

BUSANDA/NAVSUP

24. TRAVEL ORDERS AND SUBSISTENCE CLAIMS OF THE MUTUAL SECURITY PROGRAM. 1963-1967. 12 cubic feet.

Partially filed by country.

Maintained by the Mutual Security Program Branch of the Bureau of Supplies and Accounts/ Naval Supply Systems Command. International travel orders, ration bills, PCS orders, and other expenditures under operations and maintenance allotments.

There is one accession of travel orders and subsistence claims of the Mutual Security Program at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1963-1967	347-69A-1322	12

Disposition: Destroy immediately.

Justification: Routine records relating to the reimbursement of individuals authorized by law to travel, disposable under General Records Schedule 9, Item 4.

BUSANDA/NAVSUP

25. MUTUAL SECURITY PROGRAMS EXPENDITURE FORMS AND LEDGERS.
1966-1968. 6* CUBIC FEET.

Unarranged.

Maintained by the Mutual Security Programs Branch of the Programs and Budget Division of the Naval Supply Systems Command. Work sheets, expenditure vouchers, and subsidiary ledger forms.

There is one accession of Mutual Security Programs expenditure forms and ledgers at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1966-1968 no out card for Boxes 1-5)	347-69A-6163	*6 (only Box 6 on shelf-

Disposition: Destroy immediately.

Justification: Budget control ledgers are disposable under SECNAVINST P 5212.5B, SSIC 7301(2).

BUSANDA/NAVSUP

26. MISCELLANEOUS NUMBERED AND UNNUMBERED PUBLICATIONS.
1954-1975. 10 cubic feet.

Arranged largely by number.

Maintained by 1958 by the Directives and Special Publications Branch, and in 1962 by the Official Publications Branch of the Publications Division of BuSandA, and retired by Publications Support Division of Naval Supply Systems Command. Handbooks, bulletins, lists, tables, guides, instructions, and orders issued by the Bureau/Command and treating a wide variety of the functions and procedures of the Bureau/Command. These records appear to be a continuation of the two series described in NCl-143-85-1, Items 54 and 56.

One accession at WNRC includes miscellaneous numbered and unnumbered publications:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1954-1975	347-76-0002	10

Dispositions: A. Permanent. Record copies (or best available copies if record copies cannot be found) of publications not already accessioned.

B. Destroy all other material immediately.

Justification: Record copies of publications issued by the Bureau of Supplies and Accounts/Naval Supply Systems Command are permanent under Item 1a of General Records Schedule 16. Most other materials are disposable under Item 10 of the same schedule or are non-record.

BUSANDA/NAVSUP

27. NOT OPERATIONAL READINESS SUPPLY (NORS) STUDY FILES.
1966-1968. 5 cubic feet.

Unarranged.

Maintained by the Project Management and Support Office of the Naval Supply Systems Command. Studies, briefings, analyses, simulation models, and other papers pertaining to supply factors causing naval aircraft to be non-operational.

There is one accession of NORS Study files at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1966-1968	347-70A-1948	5

Disposition: A. Reports and studies compiled by or for the Naval Supply Systems Command are permanent.
B. All other material may be destroyed immediately.

Justification: Reports and studies document research to improve a primary responsibility of the Naval Supply Systems Command, logistical support of the Navy. Other materials are background or duplicative, disposable under Item 276 of II-NNA-323.

BUSANDA/NAVSUP

28. PRESENTATION SILVER SERVICE FILES. 1944-1982. 10 cubic feet.

Arranged alphabetically largely by ship name.

Retired by the Commander, Naval Supply Systems Command. Correspondence, reports, histories, photographs, and related material pertaining to the history of presentation silver sets donated to the Naval establishment.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1944-1982	347-83-0006	10

Disposition: Permanent.

Justification: These files document a supply function of the Bureau of Supplies and Accounts/Naval Supply Systems Command with important historical, artistic, and genealogical significance.

BUSANDA/NAVSUP

29. PROGRESSIVE ON SLAUGHT TO STAMP OUT STOCK ERRORS
PROJECT RECORDS. 1967. 4 cubic feet.

Unarranged.

Maintained by the Integrated Retail Supply Support Branch of the Naval Supply Systems Command. Studies, reports, working papers and related materials concerning the Progressive On Slaughter to Stamp Out Stock Errors project.

There is one accession of records for the Progressive On Slaughter to Stamp Out Stock Errors Project:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1967	347-68A-4938	4* (Boxes 10-13 only)

Disposition: Permanent.

Justification: Reports and studies document research to improve a primary responsibility of the Naval Supply Systems Command, Logistical support of the Navy. Most other materials are disposable under General Records Schedule 16, Item 10; and II-NNA-323.

BUSANDA/NAVSUP

30. GENERAL SUBJECT FILES OF THE OFFICE OF COUNSEL. 1945-1976. 4 cubic feet.*

Arranged by Standard Subject Identification Code.

Originally maintained by the Office of Counsel in the Bureau of Supplies and Accounts, and by 1967 the Naval Supply Systems Command. Office of Counsel reports, cases, legal memoranda, legal opinions, and legal problems concerning Naval supply activities.

WNRC holds one accession of general subject files of the Office of Counsel Of BUSANDA/NAVSUP.

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1945-1976	347-80-0010	4* *(Boxes 1-4)

Disposition: Permanent.

Justification: These files help document the development and implementation of policy in a major Navy-wide responsibility of the Bureau/Command, the handling of legal problems relating to supply and logistics.

BUSANDA/NAVSUP

31. COURT OF CLAIMS CASE FILES. 1952-1976. 4 cubic feet.

Arranged alphabetically by name of contractor and thereunder chronologically.

Maintained by the Office of Counsel in the Bureau of Supplies and Accounts, by 1966 the Naval Supply Systems Command. This series is a continuation of the one described in NCl-143-85-1, Item 73.

There is one accession of Court of Claims case files at WNRC:

<u>Years</u>	<u>Accession Number</u>	<u>Volume in Cubic Feet</u>
1952-1976	347-80-0010	4* *(note-Boxes 4-8 only)

Disposition: Destroy immediately.

Justification: Disposable under General Records Schedule 3, Item 19; and NCl-143-85-1, Item 73.