

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1 181 77 1	
DATE RECEIVED 17 AUG 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
8-23-77 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Navy

2. MAJOR SUBDIVISION
Navy Historical Center

3. MINOR SUBDIVISION
Operational Archives Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Dr. Dean C. Allard
Dr. Dean C. Allard

5. TEL EXT
433-3170

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE JUL 28 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Paul M. White</i>	E. TITLE P. M. White, LT, USN Admin. Asst. to Dir., Naval Records Mgmt & Adm'n. Services Div.
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Correspondence for the Washington Navy Yard, 1917-1934, consisting primarily of courtesy carbon copies of reports sent to the Bureau of Ordnance by various Naval Proving Grounds and forwarded to the Washington Navy Yard for its information. The originals of these reports are in Record Group 74, Records of the Bureau of Ordnance, already in the National Archives. <i>Destroy Immediately</i>		
2.	Personnel files for the period 1908-1918, consisting almost exclusively of promotion recommendations, requests for promotions, appointments, transfers, and copies of service record entries. Destroy Immediately.		