

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

289  
NCI-~~84~~-85-1

DATE RECEIVED

3-15-85

TO: **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)

Naval Intelligence Support Center (NISC)

2. MAJOR SUBDIVISION

NISC-50

3. MINOR SUBDIVISION

NISC-51

4. NAME OF PERSON WITH WHOM TO CONFER

J. Kapsales, NISC-51C  
A. Snyder, NISC-51C5

5. TELEPHONE EXT.

763-3366

DATE

12-11-85

ARCHIVIST OF THE UNITED STATES

*Frank A. Burke*

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 11 Mar 85	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>JL Adams</i>	D. TITLE Director, Naval Records and Information Management Department, NAVDAC (Code 17)
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1. (Total of 54 boxes)	<p>(1) NISC-51 CLUSTER SPICE MISSION AND TEST ANALOG RECORDS (TAPES) FOR YEARS 1971 - 1979</p> <p>(2) All of these records are on machine-readable 7 track REEL-TO-REEL magnetic tapes.</p> <p>(3) Each series of records/tapes are listed by their box number below</p> <p><del>(4) These records/tapes are temporary records. They are all classified SECRET and are to be destroyed in a proper manner after December 1994.</del></p> <p>(5) NISC requests immediate disposal of the specific 1971-1979 records <del>(to be held temporarily by CSA, NARS) named in 8.1 above and listed by box numbers below. The volume of records is 54 cu ft. The Federal Records Ctr accession number is 289-84-005 and the agency box numbers are 1 to 54. The disposal authority is OPNAVINST P5212.5B, Para 3900 (9), Page II 3-26.</del></p> <p>(6) Future disposal authority is requested for records/tapes that will continue to accrue. The retention periods will be <del>a minimum of 15 years</del> beyond the origination date(s) of the future records.</p> <p><i>correction made by Phomecon NIR/NAVDAC 12/4/85</i></p>	FIRST TIME SCHEDULED	

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1. (Continued)	<p>(7) The records/tapes have not been and are not to be copied to paper, to microcopy, or to other tapes.</p> <p>(8) The type of tape records and the need for a GSA form 7036 to accompany this SF 115 has been discussed with Don Harrison of the machine-readable records part of NARS in a phone conversation of 18 Jan 1985. He suggested that we cite GRS-20, part I, items 14 and 18 which relates to the disposition of scientific information tapes and he concluded that the 7036 form is not totally applicable since the data on these tapes is analog in form and derived from remote-sensing devices. The data is later converted and entered into ADP equipment at NISC. However, some information on the analog tapes does not go into the ADP gear making retention of the analog tapes essential for cases where re-analysis must be done. The retention period required is a minimum of 15 years. Mr. Harrison also concluded that a physical sample of an analog tape (and its data records) is not necessary for completion of a disposition scheduling. In lieu of the actual tape, some information about the data tracks is listed on a separate page and is attached to the GSA form 7036.</p> <p>-----            FOLLOWING ARE THE TAPES TO BE SCHEDULED FOR DISPOSITION:            -----</p> <table border="0"> <tr> <td style="vertical-align: top;">Agency box numbers</td> <td style="vertical-align: top;">---Records/tapes in box---</td> </tr> <tr><td>1</td><td>Subject Reports K1623 - K1749</td></tr> <tr><td>2</td><td>Subject Reports K1735 - K1883</td></tr> <tr><td>3</td><td>Subject Reports K1900 - K2196</td></tr> <tr><td>4</td><td>Subject Reports K2209 - K2471</td></tr> <tr><td>5</td><td>Subject Reports R2607 - H238</td></tr> <tr><td>6</td><td>Subject Reports P/8B4 - NB-34</td></tr> <tr><td>7</td><td>Subject Reports NA048 - N28</td></tr> <tr><td>8</td><td>Subject Reports Test Files N</td></tr> <tr><td>9</td><td>Subject Reports Test Files RK, US</td></tr> <tr><td>10</td><td>Subject Reports Test Files N, RK</td></tr> <tr><td>11</td><td>Subject Reports Test Files N</td></tr> <tr><td>12</td><td>Subject Reports Test Files I</td></tr> <tr><td>13</td><td>Subject Reports Test Files I, H</td></tr> <tr><td>14</td><td>Subject Reports K2275 - K2285</td></tr> <tr><td>15</td><td>Subject Reports K2286 - K2301</td></tr> <tr><td>16</td><td>Subject Reports K2304 - K2320</td></tr> <tr><td>17</td><td>Subject Reports K2321 - K2330</td></tr> <tr><td>18</td><td>Subject Reports K2332 - K2345</td></tr> <tr><td>19</td><td>Subject Reports K2347 - K2354</td></tr> <tr><td>20</td><td>Subject Reports K2355 - K2366</td></tr> <tr><td>21</td><td>Subject Reports K2367 - K2388</td></tr> <tr><td>22</td><td>Subject Reports K2389 - K2400</td></tr> <tr><td>23</td><td>Subject Reports K2401 - K2415</td></tr> <tr><td>24</td><td>Subject Reports K2417 - K2428</td></tr> </table> <p>(FRC accession number: 289-84-005)</p>	Agency box numbers	---Records/tapes in box---	1	Subject Reports K1623 - K1749	2	Subject Reports K1735 - K1883	3	Subject Reports K1900 - K2196	4	Subject Reports K2209 - K2471	5	Subject Reports R2607 - H238	6	Subject Reports P/8B4 - NB-34	7	Subject Reports NA048 - N28	8	Subject Reports Test Files N	9	Subject Reports Test Files RK, US	10	Subject Reports Test Files N, RK	11	Subject Reports Test Files N	12	Subject Reports Test Files I	13	Subject Reports Test Files I, H	14	Subject Reports K2275 - K2285	15	Subject Reports K2286 - K2301	16	Subject Reports K2304 - K2320	17	Subject Reports K2321 - K2330	18	Subject Reports K2332 - K2345	19	Subject Reports K2347 - K2354	20	Subject Reports K2355 - K2366	21	Subject Reports K2367 - K2388	22	Subject Reports K2389 - K2400	23	Subject Reports K2401 - K2415	24	Subject Reports K2417 - K2428	FIRST TIME SCHEDULED	
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