

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. <i>313-86-1</i>	DATE RECEIVED <i>10-2-85</i>
1. FROM (Agency or establishment) Naval Operating Forces		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. Atlantic Fleet		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Mine Divisions			
4. NAME OF PERSON WITH WHOM TO CONFER Dorothy Tenney	5. TELEPHONE EXT. 817-334-5515	DATE <i>1-22-86</i>	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunde</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

7. DATE <i>9/12/85</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>J. L. Adams</i>	D. TITLE Director, Naval Records and Information Management Department	
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>This submission covers the general administrative files of three Mine Divisions of the U.S. Fleet which are currently stored at the Fort Worth FRC.</p> <p><u>Administrative Files (1955-57)</u></p> <p>Letters received and copies of letters sent, memorandums, directives, copies of reports of routine training exercises, reports of various equipment failures and repairs, routine inspection reports of troops and facilities, regular monthly and quarterly reports of activities, memorandums on safe driving and charity campaigns, mimeographed squadron or division administrative bulletins on topics such as the cleanliness of crew washrooms.</p> <p>Commands are as follows: Mine Division 44 (accession 313-00-7610) Mine Division 45 (accession 313-00-7537) Mine Division 46 (accessions 313-00-7864 and 313-00-7812)</p> <p><u>RECOMMENDATION:</u> Dispose immediately.</p> <p><i>Copies: NAVY, NCF, TNC, NNM, 3NN, NNA</i></p>		<i>1 item</i>
			<i>Run 2/13/86</i>