

Handwritten initials "H.C."

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-313-86-2	DATE RECEIVED 11 OCTOBER 1985
1. FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Department of Navy		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Key West Force			
4. NAME OF PERSON WITH WHOM TO CONFER Dorothy Tenney	5. TELEPHONE EXT. 817-334-5515	DATE 1-27-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Burns</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 10/10/85	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>J. L. Adams</i> J. L. ADAMS	D. TITLE Director, Naval Records and Information Management Department
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>This submission covers general administrative files of two accessions of records from the Key West Force which are currently stored at the Ft. Worth FRC.</p> <p><u>Administrative Files (1948-51)</u></p> <p>Letters received and copies of letters sent, memorandums, operational orders, plans for readiness drills and exercises, evaluation reports of exercises, local disciplinary actions, Fleet regulations, visitor passes, assessments of requirements for fuel and supplies, and related documents.</p> <p>Accession 313-00-5423 Accession 313-00-6332</p> <p><u>Recommendation:</u> Dispose immediately.</p>		1 item