

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. <i>NCI-313-85-4</i>	DATE RECEIVED <i>7-10-85</i>
1. FROM (Agency or establishment) <i>Naval Operating Forces</i>		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION <i>Atlantic Fleet</i>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION <i>Atlantic Reserve Fleet</i>			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE <i>10/31/85</i>	ARCHIVIST OF THE UNITED STATES <i>Frank A. Burke</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 8 JUL 85	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>J. L. ADAMS</i> <i>[Signature]</i>	D. TITLE Director, Naval Records and Information Management Department
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>This submission covers records from the Atlantic Reserve Fleet currently stored at the Ft. Worth NAC.</p> <p><u>Administrative Files (1947-57)</u></p> <p>Letters received and copies of letters sent, memorandums, printed orders and directives, records of routine training assignments and personnel transfers, copies of readiness plans and logistical studies, reports of recreational activities, minor disciplinary actions, uniform and mess requirements, and other documents related to routine operations and administrative matters.</p> <p>Commands are located as follows:</p> <p>Subgroups, Green Cove Springs, Florida (Accessions 313-00-8073, 313-00-7984, 313-00-3584)</p> <p>Subgroups, Orange, Texas (Accessions 313-60A0356, 313-00-6760, 313-00-4552)</p> <p>Subgroups, Charleston, South Carolina (Accession 313-00-6489)</p> <p><u>RECOMMENDATION</u>: Dispose immediately.</p>		<i>1 item</i>