

Request for Records Disposition Authority

Records Schedule Number	DAA-0344-2012-0003
Schedule Status	Approved
Agency or Establishment	Department of the Navy
Record Group / Scheduling Group	Records of the Naval Ship Systems Command
Records Schedule applies to	Major Subdivision
Major Subdivision	Naval Sea Systems Command (NAVSEA 08)
Minor Subdivision	Naval Nuclear Propulsion Program (NNPP)
Schedule Subject	SSIC 9086, Technical Manuals and Other Data Records
Internal agency concurrences will be provided	Yes

Background Information

Background Records generated by the Naval Nuclear Propulsion Program (NNPP) document the design, manufacture, maintenance, and disposal of naval nuclear propulsion plants, materials, hardware and associated processes. These records contain sensitive military information on naval nuclear propulsion matters, subject to control under federal export control statutes. The NNPP stores these records onsite and at the Washington National Records Center.

The NNPP must control and have immediate access to records to execute the program regulatory responsibilities to protect public health and safety and to support the active operating fleet for the life of the ship reactor core and life of the ship class. In addition, the NNPP uses the original research, development, and operational data contained in legacy documentation for subsequent design of new propulsion plants. Further, the Program is responsible for spent nuclear fuel until final disposal. While the Government is evaluating disposal alternatives, the specific permanent disposal date is not currently known.

Based on the continuing need for NAVSEA 08 control of program records, NAVSEA 08 requests a change in the retention period to 80 years. When the records are no longer in use, NAVSEA 08 will identify this to records center personnel, and arrangements can be made at the time for transfer for permanent retention at NARA.

This schedule, when combined with the schedule DAA-0355-2012-0002, SSIC 9210 1, Naval Nuclear Propulsion

Information Records, Primary Program Records, addresses the NNPP records that require a change in retention from 50 to 80 years

Note that records in this schedule were also created by and at the direction of NAVSEA 08 under RGs 19 and 181

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0344-2012-0003

Sequence Number	
1	2 Documents Providing Instruction on Installation, Operation, Maintenance and Overhaul of Nuclear Propulsion Plants
1.1	a Record copy (Original silver halide microform or hard copy) held by COMNAV SEASYS COM Nuclear Propulsion Directorate Disposition Authority Number DAA-0344-2012-0003-0001

Records Schedule Items

Sequence Number					
1	<p>2 Documents Providing Instruction on Installation, Operation, Maintenance and Overhaul of Nuclear Propulsion Plants</p>				
1 1	<p>a Record copy (Original silver halide microform or hard copy) held by COMNAVSEASYSCOM Nuclear Propulsion Directorate</p> <p>Disposition Authority Number DAA-0344-2012-0003-0001</p> <p>Documents Providing Instruction on Installation, Operation, Maintenance and Overhaul of Nuclear Propulsion Plants (Transfer hard copy only if silver halide film is unavailable)</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e mail and word processing? No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>SSIC 9086 2a</td> <td>SECNAV M-5210 1, Department of the Navy Records Management Program, Records Management Manual</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation SSIC 9086 2a (N1-NU-89-3)</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff when cancelled Transfer the silver gelatin original (or duplicate silver gelatin microform created) in accordance with 36 CFR 1238 14 plus one microform copy</p> <p>Transfer to Inactive Storage Transfer to WNRC immediately after cutoff</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 80 year(s) after cutoff</p> <p>Additional Information</p> <p>First year of records accumulation 1949</p>	Manual Citation	Manual Title	SSIC 9086 2a	SECNAV M-5210 1, Department of the Navy Records Management Program, Records Management Manual
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SSIC 9086 2a	SECNAV M-5210 1, Department of the Navy Records Management Program, Records Management Manual				

What will be the date span of the initial transfer of records to the National Archives? **From 1949 To 1950**

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	300 Cubic feet	4 Cubic feet
Microform	Linear feet of microfiche 30 Microfilm rolls	
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
06/05/2012	Certify	Charley Barth	Director of Records	Chief of Naval Operations (CNO) - Director Navy Staff (DNS)
06/06/2013	Submit for Concurrency	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
06/11/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/11/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/13/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist