

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-405-91-1

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

5-10-91

1. FROM (Agency or establishment)

DEPARTMENT OF THE NAVY

2. MAJOR SUBDIVISION

U. S. NAVAL ACADEMY

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdr wn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

**KENNETH HAGEN, Archivist USNA
Jerry Wallace, NARA, NNA**

5. TELEPHONE EXT.

**(301) 267-2178
(202) 5015340**

DATE

5/22/91

ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

5/16/91

C. SIGNATURE OF AGENCY REPRESENTATIVE



D. TITLE

DON RECORDS MGMT DEPT, ITAC (N-8)

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

UNITED STATES NAVAL ACADEMY AUDIOVISUAL RECORDS

**1. STILL PHOTOGRAPH COLLECTION.
1845-1983 55 cubic feet 8,519 items**

Mounted 8 x 10 black and white photographs taken by U.S. Naval Academy or commercial photographers or were donated to the Naval Academy from private sources. Subjects include Superintendents, Advisory Groups, Faculty and Staff, buildings and grounds, instructional equipment, Midshipmen activities, support activities, prominent alumni, and events and activities at the USNA and Naval Post Graduate School. Collection includes subject and name index. Future accretions to this series will include color photographs.

DISPOSITION:

PERMANENT. Transfer immediately to NARA. Collection to be maintained at the U.S. Naval Academy Affiliated Archives.

Copies sent to agency, NNA, NARS, NIA 5/31/92

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>2. SOUND RECORDING COLLECTION 1950-1991 12 cubic feet 174 items</p> <p>Audio tape collection consisting of graduation exercises, addresses by prominent persons, and significant lectures, meetings, and conferences. A subject index is included with the collection. Future accretions may be in other audio format.</p> <p>DISPOSITION:</p> <p>PERMANENT. Transfer immediately to NARA. Collection to be maintained at the U.S. Naval Academy Affiliated Archives.</p> <p>3. FILM AND VIDEOCASSETTE RECORDING COLLECTION 1935-1991 8 cubic feet 53 items</p> <p>Various format motion picture film and videocassette recordings depicting graduation exercises, interviews, formal parades, ceremonies, television broadcasts, and copies of commercial movies filmed at the Naval Academy. Collection contains a subject index. Periodic accretions to this series are authorized.</p> <p>DISPOSITION:</p> <p>PERMANENT. Transfer immediately to NARA. Collection to be maintained at the U.S. Naval Academy Affiliated Archives.</p>		