

77D663

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

|  |  |
|--|--|
| LEAVE BLANK  |  |
| JOB NO   | NC1 405 78 1                                     |
| DATE RECEIVED  | 17 AUG 1977                                      |
| NOTIFICATION TO AGENCY   |  |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |  |
| 1-4-78<br>Date   | James B Rhoads<br>Archivist of the United States |

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Navy

2. MAJOR SUBDIVISION Assistant Vice Chief of Naval Operations  
Director of Naval Administration

3. MINOR SUBDIVISION  
Naval Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Jerry L. Wallace (NPRC/MPR)

5. TEL. EXT.  
278-7248

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

|                    |  |   |
|--------------------|--|---|
| C. DATE<br>26 1977 | D. SIGNATURE OF AGENCY REPRESENTATIVE<br>Paul M. White | E. TITLE<br>P. M. White, LT, USN<br>Admin. Asst. to Dir.,<br>Naval Records Mgmt & Admin.<br>Services Div. |
|--------------------|--|---|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|---|----------------------|------------------|
| I.          | <p><u>RECORDS OF THE UNITED STATES NAVAL ACADEMY (RG 405)</u></p> <p>Located at the National Personnel Records Center (Military), St. Louis, Missouri, is a small collection of United States Naval Academy records, most of which date from the XIXth Century. They relate to medical matters concerning individual cadets and applicants and to the administration of the Academy's medical program. A series-by-series description of the records is given in an attachment to this request. Samples have also been provided in some instances. It is believe that these records, with one exception, possess sufficient value to warrant permanent preservation.</p> <p>a. Items 1 - 5<sup>6a</sup> and 7 - 11.</p> <p>DISPOSITION: <u>Permanent. Offer to the National Archives and Records Service.</u></p> <p>b. Item 6<sup>b</sup>.</p> <p>DISPOSITION: <u>Destroy Immediately.</u></p> | <p>77-405-78-1</p>   |                  |

115-107  
Sent to agency, NCM, NNM, NCPM, 14 1/2 items  
NNB - 1/5/78

Identification of Records:

Record Group 405 Records of the United States Naval Academy, consisting of the following:

1. Records of Physical Examination of Naval Cadet Midshipmen.

**PERMANENT**

1867-1874 and 1877-1914

Arranged chronologically and thereunder by initial letter of surname of Cadet Midshipman.

Volume: 22 volumes

Bound volume registers of physical examination of Naval Cadet Midshipmen in which the following information relating to the Midshipmen has been entered: cadet's name; state; and congressional district from which appointed; place of birth of parents; date of examination; and physical characteristics of cadet (color of eyes and hair, weight, vision, hearing and lifting power and height). Most of the register pages have remarks columns in which medical evaluations are noted.

2. Records of physical examination of candidates for admission

a. to the Naval Academy as Cadet Engineers. 1875-1881 **PERMANENT**

Arranged chronologically by date of examination.

Volume: 1 volume

Register contains names of cadet engineer candidates with columns for entering the following information: place of birth; date of birth; age; color of eyes and hair; circumference of chest and waist; weight; lifting power; hauling power; date of examination; and a remarks column in which medical evaluation of the candidate is noted.

b. Records of physical examination of Midshipmen examined for promotion.

**PERMANENT**

1876, 1878-1879

Record description is the same as 2(a).

c. Records of physical examination of Cadet Midshipmen examined prior to graduation.

**PERMANENT**

1877-1880

Record description is the same as 2(a).

3. Records of physical examination of candidates for admission to the Naval Academy as Naval Cadet Midshipmen.

PERMANENT

1875-1884, 1886-1910.

Arranged chronologically by date of examination.  
Volume: 2 volumes

Bound volume registers of physical examination of candidates for admittance to the Academy as Cadet Midshipmen in which the following information relating to the candidates has been entered: date of examination; name; place of birth; date of birth; age; color of eyes and hair; complexion; weight; height; circumference of chest and waist; vision; hearing; and in some cases, the congressional district and state from which appointed to the Academy and the nationality of candidates' parents. The register pages, in addition, have remarks columns in which medical evaluations (acceptance or rejection) have been noted.

4. Records of physical examination of candidates rejected for admission to the Naval Academy as Naval Midshipmen.

PERMANENT

1911-1918 and 1920

Arranged chronologically by date of examination.  
Volume:  $\frac{1}{2}$  cubic foot

Reports containing names of candidates rejected for admission to the Academy as Midshipmen with the following information relating to the candidates: date and place of birth; congressional district and state from which appointed; residence; color of eyes and hair; complexion; permanent marks; family history (nativity of parents); date of examination; age; weight; height; vision; hearing; and development. A remarks column documents the reasons for rejection of candidates.

In some cases, carbon copies of correspondence sent from the Department of the Navy, Bureau of Navigation to the Academy Superintendent and/or Senior Medical officer confirming the diagnosis and/or rejection of those cases which had been appealed are included. (See Attachment 1)

5. Proceedings of Boards of Medical Examiners convened at the Academy to examine the following: candidates for admission to the Academy; Naval Cadet Midshipmen; Naval Cadet Midshipmen prior to promotion; and Naval Cadet Midshipmen prior to graduation.

PERMANENT

1871-1910

Arranged chronologically.  
Volume: 8 volumes

Bound volumes of the proceedings of boards of medical examiners document, in journal form, the following information; the date of the proceedings; the names of the individuals examined; and results of the physical examinations.  
(See Attachment 2)

6. Individual records of Proceedings of Boards of Medical Examiners convened to examine candidates for admission into the Naval Academy.

1917-1926

Arranged chronologically.  
Volume: 1½ cubic feet

PERMANENT

a. Individual case files (the great majority of which are carbon copies) of proceedings of boards of medical examiners convened at various Naval stations to examine candidates for admission to the Academy. Information includes, in most cases, the following: the candidate's name; the establishment and personnel make-up of the boards; location of examination; and the results of the examinations. (See Attachment 3)

b. Miscellaneous documents which deal exclusively with the establishment of boards of medical examiners and the notification of candidates to report for physical examination, but which fail to indicate results of examination are also included. (See Attachment 4)

*Destroy  
Immediately.*

7. Medical Officer of the Day Logs.

PERMANENT

1904-1907, 1911-1923

Arranged chronologically.  
Volume: 3 volumes

These logbooks consist of daily entries, in journal form, of medical cases treated and sanitation inspections of vessels and stations conducted by the chief medical officer at the Naval Academy and aboard the USS Chesapeake and the USS Florida while these vessels were on practice cruises. (See Attachment 5)

8. Abstracts (Registers) of Patients.

PERMANENT

1884-1909

Arranged chronologically.  
Volume: 12 volumes

Bound volume registers of patients document the hospitalization of Naval cadet midshipmen at the Academy. Information includes the following: cadet's name; rate; age; place of birth; disease or ailment; date admitted; date discharged; and a column for remarks.

9. Copies of Letters Sent.

**PERMANENT**

1882-1909

Arranged chronologically in bound volumes.  
An alphabetical index arranged by subject matter and person addressed is included in some cases.  
Volume: 11 volumes

Letters prepared by the Naval Academy Superintendent, Chief Medical Inspector and Chief Surgeon and addressed to the Secretary of the Navy and heads of Navy Department bureaus, the Superintendent, heads of departments at the Academy and private individuals. Included are results of medical and sanitation inspections; requisitions for supplies (medical and non-medical); results of meetings of medical examining boards, etc. (See Attachments 6-13)

10. Letters received by the Superintendent, Chief Medical Inspector and/or Chief Surgeon from the Navy Department, Chief of the Bureau of Medicine and Surgery and private individuals.

**PERMANENT**

1867-1907

Arranged chronologically.  
Volume: 7 volumes

These letters relate to various subjects including the following: requests for medical examination or re-examination of Naval Cadet Midshipmen or candidates for admission to the Academy as Naval Cadet Midshipmen; authorization to hire additional personnel; buildings and grounds; acknowledgment of receipt of letters, etc. (See Attachments 14-20)

11. Copies of Reports of Medical Surveys conducted at the Naval Academy.

**PERMANENT**

1899-1906

Arranged chronologically.  
Volume: 1 volume

Reports of medical surveys document the proceedings of boards of medical examiners convened at the Academy to determine the physical condition of Naval personnel. Information

also includes, in some cases, the enlistment record of the serviceman examined. (See Attachments 21-23)

Intermixed with reports of medical surveys are, in addition, copies of reports of death of personnel stationed at the Naval Academy. (See Attachment 24)