

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0428-2011-0001

Status: INACTIVE
Date Approved: 06/22/2012

General Information

Agency or Establishment	Department of the Navy
Record/Scheduling Group	0428 - General Records of the Department of the Navy, 1947-
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Chief of Naval Operations (CNO)
Minor Subdivision	DON Privacy Act/Freedom of Information ACT Policy Office (DNS-36)
Schedule Subject	SSIC 5211.2 Privacy Act Records
Additional Schedule Information	<p>Note: This schedule was modified after approval in ERA Base. If information regarding the modifications was created in ERA Base it will be found in the Revision Notes in NARA only attachments.</p> <p>SECNAVINST 5211.5E, Department of the Navy (DON) Privacy Program, paragraph 7b requires DNS-36 to review Privacy Act (PA) Systems of Records Notices (SORN), Privacy Impact Assessments (PIA), and other documents that have PA implications to ensure that they comply with Federal, DoD and DON policy guidance for protecting Personal Identifying Information of persons from whom DON activities are collecting personal information or enter and maintain such information in electronic systems being deployed. This schedule provides for the disposition of the case files created when complying with this requirement.</p> <p>Approved by Robin Patterson, Head, DON PA/FOIA Policy Office</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 1

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Outline of Records Schedule Items for DAA-0428-2011-0001

Item #	Title	Disposition
0001	2g General Privacy Program Work Records.	Temporary

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Records Schedule Items

DAA-0428-2011-0001-0001	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	2g General Privacy Program Work Records.
Item Description	Contains records such as Privacy Impact Assessments (PIA), System of Records Notices (SORN), forms, instructions, and other similar work products requiring a Privacy Act review. Files include original request, copies of replies thereto, copies of final work products, and all related supporting documents.
Is this item media neutral?	Yes
Is this item a Big Bucket?	
MANUAL CITATION	
Agency Code	SECNAV M-5210.1
Manual Title	Department of the Navy, Navy Records Management Program, Records Management Manual
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
DO NOT USE. Superseded By: DAA-NU-2015-0005-0064. DAA-0428-2011-0001-0001 was superseded by DAA-NU-2015-0005-0064. on 05/19/2023.	
Final Disposition	Temporary
Cutoff Instructions	Other: Cutoff at end of CY.
Retention Period	Other: Destroy when 4 years old or when superseded, whichever is sooner.
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	David Ferriero	06/22/2012