

Request for Records Disposition Authority

Records Schedule Number: DAA-0428-2015-0003
 Schedule Status: Returned Without Action
 Agency or Establishment: Department of the Navy
 Record Group / Scheduling Group: General Records of the Department of the Navy, 1947-
 Records Schedule Applies to: Major Subdivision
 Major Subdivision: DON/AA DON CIO
 Minor Subdivision: DON IT
 Schedule Subject: DEPARTMENT OF NAVY APPLICATIONS AND DATABASE MANAGEMENT SYSTEM (DADMS)
 Internal agency concurrences will be provided: No

Background Information: Department of Navy Applications and Database Management System (DADMS) is a web-enabled registry of Navy and Marine Corps systems/applications, database, network, and their associated data structures. It is the authoritative source for DON IT (including National Security Systems) application and database portfolio management. DADMS supports: Legacy system, application, database, and network reduction; Identification of standard applications, databases, and data elements; Enterprise Architecture development and maintenance; Interoperability and Information Assurance assessments. The Functional Area Managers (FAM) use DADMS to execute their responsibilities to direct migration, consolidation, or retirement of applications and databases. The Functional Data Managers (FDM) use DADMS to assist program managers and other system developers in registering metadata and data exchange formats, developing functional data architectures, and designating authoritative data sources. DADMS Enables the Transformation of Applications and Data into Web-Centric Naval Capabilities. In addition, DITPR-DON is a component of the DADMS system.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	2

GAO Approval

Outline of Records Schedule Items for DAA-0428-2015-0003

Sequence Number	
1	Department of the Navy Applications and Database Management System (DADMS) Disposition Authority Number: DAA-0428-2015-0003-0001
2	System Documentation Disposition Authority Number: DAA-0428-2015-0003-0002

Returned Without Action

Records Schedule Items

Sequence Number					
1	<p>Department of the Navy Applications and Database Management System (DADMS)</p> <p>Disposition Authority Number DAA-0428-2015-0003-0001</p> <p>DADMS is a web-enabled registry of Navy and Marine Corps systems/applications, database, network, and their associated data structures. It is the authoritative source for DON IT (including National Security Systems) application and database portfolio management.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1" data-bbox="373 1149 1518 1244"> <thead> <tr> <th data-bbox="373 1149 941 1191">Manual Citation</th> <th data-bbox="941 1149 1518 1191">Manual Title</th> </tr> </thead> <tbody> <tr> <td data-bbox="373 1191 941 1244">2600.2</td> <td data-bbox="941 1191 1518 1244">SECNAV M-5210.1</td> </tr> </tbody> </table> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff annually. Destroy/delete when 7 years old or when no longer needed, whichever is later. (GRS 27.2)</p> <p>Retention Period Destroy 7 year(s) after cut off</p> <p>Additional Information</p> <p>GAO Approval Not Required</p> <p>2</p> <p>System Documentation</p> <p>Disposition Authority Number DAA-0428-2015-0003-0002</p> <p>Records include but are not limited to electronic legacy systems that are migrated to other master systems, paper and electronic copies of records used for data input for ABIS.</p> <p>Final Disposition Temporary</p>	Manual Citation	Manual Title	2600.2	SECNAV M-5210.1
Manual Citation	Manual Title				
2600.2	SECNAV M-5210.1				

Returned Without Action

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Cutoff Instruction Destroy/delete when no longer needed to retrieve information from the system. (GRS 3.1, item 051, DAA-GRS-2013-0005-0003)

Retention Period Destroy immediately after. Destroy/delete when no longer needed to retrieve

Additional Information

GAO Approval Not Required

Returned Without Action

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/23/2014	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
05/20/2015	Return Without Action	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services

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