

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 1 428 77 1
DATE RECEIVED	3/8/77
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	3-16-77 <i>James B. Rhoads</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Navy

2 MAJOR SUBDIVISION
Office of the Chief of Naval Operations

3 MINOR SUBDIVISION **Assistant Chief of Naval Operations**
Director of Naval Administration

4 NAME OF PERSON WITH WHOM TO CONFER
L. S. Anderson

5 TEL. EXT.
695-1925

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE MAR 3 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>W. M. Kincaid</i>	E TITLE W. M. KINCAID, Deputy Director Naval Records Mgmt. & Admin. Services Div.
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>Mustering Out Payments File: applications and authorizations for mustering out pay for Navy personnel serving during World War II (such as forms NAVCOMPT-5550, FC-679, and FC-680); related correspondence and other papers; index cards (such as Mustering Out Payment Master Card (FC-900). (1943-1958).</p> <p>DESTROY IMMEDIATELY.</p> <p>The file described above consists of approximately 1,000 cubic feet of records accumulated during and immediately following World War II. They are stored at the Federal Records Center, Mechanicsburg, PA, and have served this Department's administrative reference requirements. A master microfilm listing of payments made, maintained by the Navy Finance Center, Cleveland, provides adequate documentation. Similar entitlement and payments records now accumulated are authorized for disposal under current standards after retention for a maximum period of 10 years.</p>	<p>SECNAVINST 5212.5B, Item 7430 (10) (a)</p>	