

Request for Records Disposition Authority

Records Schedule Number DAA-0594-2014-0001

Schedule Status Approved

Agency or Establishment Department of the Navy

Record Group / Scheduling Group Records of the Naval Nuclear Propulsion Program

Records Schedule applies to Major Subdivision

Major Subdivision Naval Sea Systems Command (NAVSEA)

Minor Subdivision NAVSEA 08

Schedule Subject General Program Correspondence

Internal agency concurrences will be provided No

Background Information Proposed retention expands SSIC 9210.2 to extend the disposition authority most utilized by NAVSEA 08. The temporary extension from 10- to 80-years aligns with the recent NARA approval of SSIC 9210.1, allowing NAVSEA to retain ownership of Permanent records for 80 years, covering the full cradle-to-grave life cycle of nuclear ships, cores, and system parts used over multiple classes of ships. Further, this extended retention time should reduce the records that had been previously identified as Permanent with the option for a long term temporary disposition authority not previously available.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

Outline of Records Schedule Items for DAA-0594-2014-0001

Sequence Number	
1	GENERAL CORRESPONDENCE
1.1	System, Ship, or Core Specific Records Disposition Authority Number: DAA-0594-2014-0001-0001
1.2	All Other General Correspondence Disposition Authority Number: DAA-0594-2014-0001-0002

Records Schedule Items

Sequence Number					
1	<p>GENERAL CORRESPONDENCE Correspondence, reports, and other records pertaining to Naval Nuclear Propulsion Programs and procedures of activities, departments, divisions or other organizational unit concerned. Included are records of shipboard and shore-based nuclear support facilities.</p>				
1.1	<p>System, Ship, or Core Specific Records Disposition Authority Number DAA-0594-2014-0001-0001</p> <p>Records specific to a system, ship, or core which require long-term retention to capture design, build, install, maintain, and disposition. Additionally, system, ship, or core records which have the potential for reuse in a subsequent ship or class design.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>N1-NU-89-3, SSIC 9210.2</td> <td></td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation N1-NU-89-3, SSIC 9210.2</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off by system, ship, or core.</p> <p>Transfer to Inactive Storage Transfer to WNRC for storage when no longer needed for daily conduct of work.</p> <p>Retention Period Destroy no sooner than 80 year(s) after end date of records in accession but longer retention is authorized</p> <p>Additional Information</p>	Manual Citation	Manual Title	N1-NU-89-3, SSIC 9210.2	
Manual Citation	Manual Title				
N1-NU-89-3, SSIC 9210.2					

1.2

GAO Approval **Not Required**

All Other General Correspondence

Disposition Authority Number **DAA-0594-2014-0001-0002**

All other general correspondence, reports, and other records pertaining to Naval Nuclear Propulsion Programs and procedures of activities, departments, divisions or other organizational unit concerned. Included are records of shipboard and shore-based nuclear support facilities.

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Manual Citation	Manual Title
N1-NU-89-3, SSIC 9210.2	

GRS or Superseded Authority Citation **N1-NU-89-3, SSIC 9210.2**

Disposition Instruction

Cutoff Instruction **Cutoff by FY or CY, as appropriate to the topic.**

Transfer to Inactive Storage **Transfer to WNRC when no longer needed for conduct of daily business.**

Retention Period **Destroy no sooner than 10 year(s) after latest date in accession but longer retention is authorized**

Additional Information

GAO Approval **Not Required**

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/18/2014	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
11/14/2014	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
11/18/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
11/18/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
11/20/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist