

## Request for Records Disposition Authority

Records Schedule Number: DAA-0594-2015-0001  
Schedule Status: Approved  
Agency or Establishment: Department of the Navy  
Record Group / Scheduling Group: Records of the Naval Nuclear Propulsion Program  
Records Schedule applies to: Major Subdivision  
Major Subdivision: Naval Sea Systems Command (NAVSEA)  
Minor Subdivision: NAVSEA 08 Naval Nuclear Propulsion Program/Naval Reactors  
Schedule Subject: Reactor Logs, Records and Reports, Reactor Operating Log  
Internal agency concurrences will be provided: No

Background Information: The same core type is installed in 130 ships with a large span of installation and removal dates. SEA 08 requires comparable reactor core type data during resolution of technical operations issues; however, the Disposition Authority as written directs destruction of similar core type reactor operating logs 3 years after removal of the ship but ships' lives with similar core types could extend up to 60 years based on core life and staggered installation dates over several decades.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0594-2015-0001

Sequence Number	
1	Reactor Logs, Records and Reports
1.1.	9210.4.a. Reactor Operating Log Disposition Authority Number: DAA-0594-2015-0001-0001

## Records Schedule Items

Sequence Number					
1	<p><b>Reactor Logs, Records and Reports</b> Operating logs, records and reports covering the sampling of primary coolant and propulsion plant construction.</p>				
1.1	<p><b>9210.4.a. Reactor Operating Log</b> Disposition Authority Number      DAA-0594-2015-0001-0001</p> <p><b>Nuclear naval aircraft carriers and submarines reactor monitoring logs generated during reactor operating core operation.</b></p> <p>Final Disposition                      Temporary</p> <p>Item Status                              Active</p> <p>Is this item media neutral?            Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?          Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                              No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> <tr> <td>SECNAV M 5210.1</td> <td>Department of Navy Records Management Manual</td> </tr> </table> <p>GRS or Superseded Authority Citation      SSIC 9210.4.a.</p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                              Retain for the duration of installed reactor core and for 3 years beyond final removal of the last of the core type. Retain onboard minimum quantity required to support periodic assessments defined in OPNAV Instruction 3540.3, Naval Nuclear Propulsion Examining Boards. Archive older paper records to nearest Federal Records Center. Each ship (which has a singular core type for an extended period) is responsible for archiving its own reactor operating logs.</p> <p>Transfer to Inactive Storage                      Archive older paper records by individual ship to the closest Federal Records Center every two years or</p>	Manual Citation	Manual Title	SECNAV M 5210.1	Department of Navy Records Management Manual
Manual Citation	Manual Title				
SECNAV M 5210.1	Department of Navy Records Management Manual				

Retention Period	as soon as possible after the periodic assessment is completed. Archive older electronic records in-house in accordance with shipboard information technology manual requirements.
Additional Information	Destroy 3 years after final removal of the last of the core type.
GAO Approval	Not Required

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
01/23/2015	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
06/25/2015	Submit for Concurrence	Steven Rhodes	Appraiser	National Archives and Records Administration - Records Management Services
06/29/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/01/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/06/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist