

## Request for Records Disposition Authority

Records Schedule Number      DAA-NU-2019-0002  
Schedule Status                Approved

Agency or Establishment      Department of the Navy  
Record Group / Scheduling Group    Navy Undifferentiated  
Records Schedule applies to      Agency-wide  
Schedule Subject                Submarine quartermaster log books.

Internal agency concurrences will be provided      No

Background Information                From 1960 through 1966 the United States Navy launched 41 nuclear-powered ballistic missile submarines also referred to as "boomers". The Quartermaster's log books is an official record of the boat.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	2	0	0

### GAO Approval

## Outline of Records Schedule Items for DAA-NU-2019-0002

Sequence Number	
1	<b>Submarine Quartermaster Notebooks W313-66-0889, (1/1/1964-12/31/1964) boxes 1-3</b> <b>Disposition Authority Number: DAA-NU-2019-0002-0001</b>
2	<b>Commander Submarine Forces Atlantic Administrative Files, w313-66A0901, boxes 1-33 (1/1/1961-12/31/1961); w313-70A0859, boxes 1-4 (1/1/1966-12/31/1966); w313-70A0848, boxes 1-3 (1/1/1966-12/31/1966)</b> <b>Disposition Authority Number: DAA-NU-2019-0002-0002</b>

## Records Schedule Items

Sequence Number														
1	<p><b>Submarine Quartermaster Notebooks W313-66-0889, (1/1/1964-12/31/1964) boxes 1-3</b></p> <p>Disposition Authority Number      <b>DAA-NU-2019-0002-0001</b></p> <p><b>Included is commander notebooks that record all the pertinent information and data relative to each event or occurrence throughout the watch.</b></p> <p>Final Disposition                      <b>Permanent</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>No</b></p> <p>Explanation of limitation              <b>Textual records</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p><b>Disposition Instruction</b></p> <p>Transfer to the National Archives for Accessioning      <b>Transfer to the National Archives immediately after approval of this schedule.</b></p> <p><b>Additional Information</b></p> <p>What will be the date span of the initial transfer of records to the National Archives?      <b>From 1964 To 1964</b></p> <p>How frequently will your agency transfer these records to the National Archives?      <b>Unknown</b> <b>One time offer unless other records of the same time-frame described herein are discovered.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%;">Estimated Current Volume</th> <th style="width: 25%;">Annual Accumulation</th> </tr> </thead> <tbody> <tr> <td><b>Electronic/Digital</b></td> <td></td> <td></td> </tr> <tr> <td><b>Paper</b></td> <td><b>3 Cubic feet</b></td> <td></td> </tr> <tr> <td><b>Microform</b></td> <td></td> <td></td> </tr> </tbody> </table>			Estimated Current Volume	Annual Accumulation	<b>Electronic/Digital</b>			<b>Paper</b>	<b>3 Cubic feet</b>		<b>Microform</b>		
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<b>Electronic/Digital</b>														
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<b>Microform</b>														

<b>Hardcopy or Analog Special Media</b>		
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2

**Commander Submarine Forces Atlantic Administrative Files, w313-66A0901, boxes 1-33 (1/1/1961-12/31/1961); w313-70A0859, boxes 1-4 (1/1/1966-12/31/1966); w313-70A0848, boxes 1-3 (1/1/1966-12/31/1966)**

**Disposition Authority Number      DAA-NU-2019-0002-0002**

**Included are commander checklists, commander notes, commander recommendations, descriptions and tactical discussions, engineering drawings, configuration and description of ship, repairs, recommendations from Atomic Energy Commission, weapons laboratory testing information, and decommission information.**

**Final Disposition                      Permanent**

**Item Status                              Active**

**Is this item media neutral?        No**

**Explanation of limitation        Textual records**

**Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No**

**Disposition Instruction**

**Transfer to the National Archives for Accessioning      Transfer to the National Archives immediately after approval of this schedule.**

**Additional Information**

**What will be the date span of the initial transfer of records to the National Archives?      From 1961 To 1966**

**How frequently will your agency transfer these records to the National Archives?      Unknown  
One time offer unless other records of the same time-frame described herein are discovered.**

	Estimated Current Volume	Annual Accumulation
<b>Electronic/Digital</b>		
<b>Paper</b>	<b>40 Cubic feet</b>	
<b>Microform</b>		

Hardcopy or Analog Special Media		
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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
02/25/2019	Certify	Helena Gilbert	Director	Secretary of Navy - Assistant of Administration
04/09/2019	Submit for Concur rence	Janet Kennelly	Archives Specialist	National Archives and Records Administration - Records Management Services
04/16/2019	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
04/17/2019	Concur	Laurence Brewer	Chief Records Office r	National Records and Archives Administration - National Records and Archives Administration
04/18/2019	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist