

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-NU-2024-0003

Status: APPROVED
Date Approved: 01/21/2025

General Information

Agency or Establishment	Department of the Navy
Record/Scheduling Group	NU - Navy Undifferentiated Scheduling Group
Records Schedule Applies To	Agency-wide
Schedule Subject	Military Personnel
Additional Schedule Information	Department of the Navy Records Schedule Revision - Chapter 1
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-NU-2024-0003

Item #	Title	Disposition
0001	1000-10 Corrections Management Information System (CORMIS)	Temporary

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Records Schedule Items

DAA-NU-2024-0003-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	1000-10 Corrections Management Information System (CORMIS)	
Item Description	History file and documentation for the Correction Management Information System (CORMIS). An automated administrative tracking system of prisoners and detainees confined at Navy Brigs. System contains personal data extracted from prisoner/detainee service record, information on offenses and sentences, and internal administrative data for use at the Brig. The database is maintained at BUPERS and is accessed by all Navy Brigs. System produces weekly, monthly, and quarterly prisoner status reports.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	Yes	
MANUAL CITATION		
Agency Code	1000-10	
Manual Title	SECNAV M-5210.1	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
DAA-NU-2019-0012-0001	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Other: Cutoff at end of calendar year 2 years after maximum release date from confinement or expiration of parole or mandatory supervised release, as applicable.	
Retention Period	Other: Destroy when 25 years old.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	Colleen Shogan	01/21/2025