

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-NZ-00-3</i>	
1 FROM (Agency or establishment) <b>Department of Defense (Department of the Navy)</b>		DATE RECEIVED <i>12.28.99</i>	
2 MAJOR SUBDIVISION <b>Naval Sea Systems Command</b>		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION <b>Records Management Division</b>			
4 NAME OF PERSON WITH WHOM TO CONFER <b>MR. CHARLIE DAVIS</b>	5. TELEPHONE <b>(703) 602-1753</b>	DATE <i>6/21/2000</i>	ARCHIVIST OF THE UNITED STATES <i>Withdrawn</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <b>10 Dec 99</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Steven Greene</i> <b>STEVEN E. GREENE, LT, USN</b>	TITLE <b>NAVY RECORDS MANAGER</b>
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7. ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p><b>9210 NAVAL NUCLEAR PROPULSION INFORMATION (NNPI)</b></p> <p>Add entire paragraph 4:</p> <p><b>4. PROPULSION PLANT RECORDS.</b> Operating logs for propulsion plants of nuclear powered ships.</p> <p>a. Reactor Operation Log.</p> <p>Retain locally until core removal, then send to FRC. Destroy 5 years after removal of core.</p> <p>b. Propulsion plant operating logs, records and reports.</p> <p>Retain locally, destroy after 3 years.</p> <p>c. Propulsion plant startup and shutdown records and checklists.</p> <p>Retain locally, destroy after 1 year.</p>		<p><i>Job withdrawn 6/21/00</i></p>

*Agency*

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2.	<p><b><u>9210 NAVAL NUCLEAR PROPULSION INFORMATION (NNPI) (cont'd)</u></b></p> <p>d. Other propulsion plant status logs and records.</p> <p>Retain locally and destroy when superseded or no longer required.</p> <p>e. Electronic version of records created by the electronic mail and word processing applications.</p> <p>Delete when file copy is generated or when no longer needed for reference or updating.</p> <p><b><u>4710/4 REFUELING OF NUCLEAR POWERED VESSELS RECORDS.</u></b></p> <p><b>Modify disposition to 4a and add 4b:</b></p> <p>a. Shipyard-prepared manuals, procedures, and test documents with verification signature statements recording data and verifying proper performance of designated actions for refueling work. Include records relating to the following activities: personnel and equipment safety; prevention of accidental critically; control of radiation exposure; assurance of proper operation of circuits or equipment which provides reactor protection, containment, plant integrity, or an engineered safeguard; verification that a condition specified in a step by step procedure as prerequisite to further testing or work has been satisfactorily achieved; and improper conduct of testing or work such that the worth of the testing or work is compromised.</p> <p>Retire to the nearest FRC 1 year after completion of the refueling availability. Destroy when 40 years old.</p>		

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3.	<p>b. Electronic version of records created by the electronic mail and word-processing applications.</p> <p>Delete when file copy is generated or when no longer needed for reference or updating.</p> <p><b><u>4710/5 OVERHAUL REPAIR WORK ON NUCLEAR POWERED VESSELS</u></b></p> <p><b>**Retention of mechanical joint records is no longer required. Therefore, subparagraph "e" should be revised as follows:</b></p> <p>e. <b><u>Brazed Joint Records.</u></b> Records for any reactor plant brazed joint.</p> <p>Retire to nearest FRC 1 year after completion of availability. Destroy when 75 years old.</p> <p><b>Retention of ship arrival records is not required. Therefore, subparagraph "g" should be revised as follows:</b></p> <p>g. <b><u>Pretest and Plant Certification Inspection.</u></b> Records associated with ship pretest and plant certification inspections.</p> <p>Retire to nearest FRC 1 year after completion of availability. Destroy when 75 years old.</p> <p>h. Electronic version of records created by the electronic mail and word processing applications.</p> <p>Delete when file copy is generated or when no longer needed for reference or updating.</p>		