

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-NU-07-10	
1 FROM (Agency or establishment) DEPARTMENT OF THE NAVY		DATE RECEIVED 9/17/07	
2. MAJOR SUBDIVISION UNITED STATES MARINE CORPS		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION ADMINISTRATIVE AND RESOURCES DIVISION (ARDB)			
4. NAME OF PERSON WITH WHOM TO CONFER HELENA A GILBERT <i>Helena Gilbert 8/6/07</i>	5. TELEPHONE 703-614-1081	DATE 5/20/09	ARCHIVIST OF THE UNITED STATES <i>Alla W. Smith</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached \_\_\_\_\_ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 9-5-07	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Director of Records
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	SEE ATTACHMENT SSIC 1070.7 PERSONNEL ROSTERS, LISTINGS, CARDS, INDEXES AND OTHER SIMILAR RECORDS OF PERSONNEL ON BOARD MAINTAINED BY PREPARING UNITS TO INCLUDE ELECTRONIC DATABASES AND TRACKING SYSTEMS	N1-NU-86-1	

*AA 6/2/08 copies sent to Agency, NARA*

*Enclosure (2)*

SSIC 1070.1 thru 6 remain unchanged

SSIC 1070.7

7. PERSONNEL ROSTERS, LISTINGS, CARDS, INDEXES, AND OTHER  
SIMILAR RECORDS OF PERSONNEL STATIONED ON BOARD AND MAINTAINED  
BY PREPARING UNIT (MEDIA NEUTRAL)

*Item 1* Destroy/Delete when superseded or obsolete.

*Per 3/17/08  
Barth e-mail*