

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-NU-92-2</i>	
1. FROM (Agency or establishment) DEPARTMENT OF THE NAVY		DATE RECEIVED <i>2-6-92</i>	
2. MAJOR SUBDIVISION NAVAL COMPUTER AND TELECOMMUNICATIONS COMMAND		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION BUREAU OF MEDICINE AND SURGERY		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE			
MILLIE STEWART	202-433-4217	DATE <i>for</i> <i>5/28/92</i>	ARCHIVIST OF THE UNITED STATES <i>James W. Moore</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>2-04-92</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> CDR L. J. BOOR	TITLE HEAD, DIRECTIVES, POSTAL AND RECORDS MANAGEMENT DEPARTMENT	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p style="text-align: center;">SSIC 6320.3</p> <p>3. FAMILY ADVOCACY CASE FILES. Case files, copies of medical records, investigative reports, committee findings, correspondence, and related supportive records documenting abuse, neglect, or maltreatment of family members.</p> <p style="margin-left: 40px;">a. Central Registry Records at Naval Medical Data Services Center, Bethesda and Headquarters Marine Corps.</p> <p style="margin-left: 40px;">Cut off annually. Maintain copies for 3 years, then destroy.</p> <p style="margin-left: 40px;">b. Family Advocacy Case Records (secondary medical records) at BUMED Activities and Installation Family Service Centers.</p> <p style="margin-left: 40px;">Retain closed cases at the Activity for 4 years following closure. Retire all ORIGINAL case records to the NATIONAL <i>Naval</i> Personnel Records Center (NPRC) in St. Louis as an outpatient record</p> <p><i>Copies sent to agency, NCF 7/14/92</i></p>	<p><i>NCI-NU-81-2-60</i></p> <p><i>NCI-NU-81-2-61</i></p>	

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7	<p>SSIC 6320.3</p> <p>4 years following closure of record if there has been no further case activity. Maintain records at NPRC for 75 ⁵⁰ years.</p>		