

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-NU-97-3</i>	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>5-28-97</i>	
1 FROM (Agency or establishment) Department of the Navy		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Chief of Naval Operations, Information and Personnel Security Policy (N09N2)			
3 MINOR SUBDIVISION Information Security Policy Division			
4 NAME OF PERSON WITH WHOM TO CONFER Henry W. Persons, Jr	5 TELEPHONE (202) 433-9505	DATE <i>8-11-97</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested			
DATE <i>5-20-97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Barbara Norris</i> Barbara Norris	TITLE Head, Navy Records Management Branch	
7 Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
<i>X</i>	BACKGROUND CNO N09N2 is responsible for the Department of the Navy (DON) Security Classification Guide Program known as RANKIN. This office publishes various classification guides for use by derivative classifiers Navy-wide. These guides, even when superseded, are needed by this office to establish rationale for previous classification decisions. They are also used in support of declassification decisions under the provisions of Executive Order 12958 and its predecessor and successor executive orders on national security information. <u>DON SECURITY CLASSIFICATION GUIDANCE RECORDS</u> 1 No change 2 Classification guidelines issued by CNO (N09N2). Files consist of directives issued to establish DON security classification guidance, changes, and supporting correspondence for each guide. <u>Disposition</u> 1. a Record copy	NI-NU-89-4 (SSIC 5513/2) <i>M. F. Brown</i> M. F. Brown Assistant for Information & Personnel Security Policy <i>James E. Meyen</i> Major James E. Meyen Staff Judge Advocate	

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NUMBER	PAGE 2 OF 2 PAGES
7 Item NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUSPENDED JOB CITATION	10 ACTION TAKEN (PARA USE ONLY)

2,	<p>PERMANENT Apply SSIC 5215, para 1a</p> <p>b All copies and supporting correspondence</p> <p>Destroy when cancelled, superseded, or no longer need for current operations</p> <p>System Notice Not applicable</p>		
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