

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>N1-NU-97-4</i>	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>8-20-97</i>	
1. FROM (Agency or establishment)  Department of the Navy		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2. MAJOR SUBDIVISION  Headquarters, United States Marine Corps			
3. MINOR SUBDIVISION  Director of Administration & Resources Division			
4. NAME OF PERSON WITH WHOM TO CONFER  Linda B. Goodwin	5. TELEPHONE  (703) 614-1081	DATE <i>for</i> ARCHIVIST OF THE UNITED STATES <i>11/7/97</i> <i>[Signature]</i>	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies  <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested.			
DATE <i>8/20/97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Barbara Norris	TITLE Head, Navy Records Management Branch	
7. Item No	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p><b>BACKGROUND:</b> These include records created by Department of the Navy (DON) Shore Patrol and Military Police activities in the maintenance of discipline, law and order. Includes records created by US Navy Base Security and US Marine Corps Provost Marshal Offices. US Marine Corps Criminal Investigation Division investigations are being addressed under SSIC 5580, Law Enforcement Records. Revisions to SSIC 5580 are currently being developed by NCIS. References to SSIC 5580 are consistent with the revision. This revision is necessitated by the evolution of the law enforcement mission and is integrated with the recordkeeping requirements established by NCIS in cooperation with other DON activities having a law enforcement mission. Questions concerning the NCIS interest should be referred to Henry Persons, NCIS Records Manager, at (202) 433-9505.</p> <p><u>SSIC 1630</u></p> <p><u>SHORE PATROL AND MILITARY POLICE RECORDS</u></p> <p>2. <u>DESK REFERENCE CARD FILES.</u> Files are card indices containing the names of persons who are identified in military police reports as subject, victim, complainant, or witnesses in connection with a complaint. (For fingerprint cards, see SSIC 3850, para 11c.)</p> <p><u>Disposition:</u> Retain on board. Destroy 5 years after date of last entry</p>	N1-NU-86-1 (SSIC 1630/2)	

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7 Item NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUSPENDED JOB CITATION	10 ACTION TAKEN (PARA USE ONLY)
3	ARREST AND DETENTION RECORDS (See SSIC 5580, para. 1.)	N1-NU-86-1 (SSIC 1630/3)	
4	PROPERTY RECEIPTS AND PROPERTY RECEIPT ENVELOPES (Use SSIC 5580, para 12 )	N1-NU-86-1 (SSIC 1630/4)	