

3/16/87

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK
JOB NO. <b>NCI-NM-81-3</b>
DATE RECEIVED <b>3-16-81</b>
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
<b>4-22-81</b> <i>Robert M. Was</i> Date Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of the Navy

2. MAJOR SUBDIVISION  
Chief of Navy Operations

3. MINOR SUBDIVISION  
Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER  
Office of Naval Research  
Ms. E. Love (ONR-712)

5. TEL. EXT.  
696-4610

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>3/6/81</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE Director, Naval Records and Information Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>SECNAVINST 5212.5<sup>B</sup>, Part II, 3900 (14)<sup>*</sup></p> <p>RESEARCH CONTRACT OR AGREEMENT FILES: formal contracts or agreements with universities, commercial concerns, individuals, and others for research and development work; related papers. (Exclude technical or scientific data furnished the Department of the Navy pursuant to the terms of contracts or agreements.)</p> <p>Retention period <sup>(A)</sup> apply paragraph 4230(1), <sup>(B)</sup> <del>except</del> retain for 25 years case files of contracts and agreements relating to basic or applied research which can be identified as involving subject matter having potential for a patent infringement claim.</p>	<p>GRS 19, Item 13.</p> <p>(Deviation from GRS 3, Item 4)</p>	

*closed out: 6-24-81: K.T.D. Copy to NNM, WNRC, & 1 item*

115-107

\* Citation in SECNAVINST 5212.5 B, Pt II, 3900 (14) — this is the current manual - updated manual retention will be (B).

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4

changes made per telecon Mrs. Hore / J. L. W. 4/24/87