

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NCl-NU-85-4
4-9-85

DEPARTMENT OF THE NAVY

2. MAJOR SUBDIVISION

NAVAL DATA AUTOMATION COMMAND

3. MINOR SUBDIVISION

R C

4. NAME OF PERSON WITH WHOM TO CONFER

MS. MILDRED GRISSOM

692-4875/6

7-30-85 *[Signature]*

except for items that may be marked "disposition not

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	ID. TITLE
<i>4/8/85</i>	<i>[Signature]</i>	<i>Director Naval Records and Information Management Dept.</i>

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>(d) RECORDS DOCUMENTING THE MAINTENANCE, REPAIR, CONSTRUCTION OF INDIVIDUAL VESSELS. CONSIST OF COPIES OF REPAIR, ALTERATION AND OTHER REQUESTS, COPIES OF BIDS AND SPECIFICATIONS, INSPECTION AND DEPARTURE REPORTS, MATERIAL INVENTORIES, AND OTHER SIMILAR REPORTS AND PAPERS, RELATED CORRESPONDENCE AT NAVAL SHIP-YARDS, FACILITIES AND OTHER ACTIVITIES CONCERNED WITH THE UPKEEP, MAINTENANCE, REPAIR ALTERATION AND READINESS OF VESSELS AND OTHER CRAFT.</p> <p>(1) SUMMARY RECORDS TRANSFER TO WNRG WHEN 4 YEARS OLD. DESTROY WHEN 30 YEARS OLD.</p> <p>(2) ALL OTHERS DESTROY WHEN 4 YEARS OLD.</p> <p style="text-align: right;"><i>NEAREST F.R.C</i></p>	NCl-NU-84-6, Item 1(d)	

2 items

115-108 *Copy sent to: NAVY NC Run 8/2/85*

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