

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-218-09-4	DATE RECEIVED 7/31/09
1 FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Joint Staff - Joint Secretariat		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Information Management Division - RRC Branch			
4. NAME OF PERSON WITH WHOM TO CONFER Dr James Willson-Quayle - IMD/RRCB	5. TELEPHONE 703-697-9777	DATE	ARCHIVIST OF THE UNITED STATES

2010 [Signature]

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached 2 page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 20 Jul 09	SIGNATURE OF AGENCY REPRESENTATIVE [Signature] Dr James Willson-Quayle	TITLE Chief - Records, Research, and Content Branch Information Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN ( NARA USE ONLY)
	<b>Joint Staff Electronic Information System</b> (See attached - Core Vulnerability Assessment Management Program (CVAMP))		

**System Name:**

Core Vulnerability Assessment Management Program (CVAMP)

**System Description:**

CVAMP is a web-based system that provides the Joint Staff, Services, Combatant Commands, and DoD agencies with an automated means to meet the DoD Instruction 2000.16 requirement to identify, track, prioritize, and manage vulnerabilities throughout the chain of command. Vulnerabilities are identified through observations and assessments conducted by the service components, higher headquarters, and the Defense Threat Reduction Agency. CVAMP tracks the status of known vulnerabilities either until mitigated or risk for the vulnerability is accepted. CVAMP also documents a Commander's risk assessment decision for each vulnerability, provides the ability to prioritize Antiterrorism resource requirements and allows for Combating Terrorism Readiness Initiatives Fund (CbT RIF) and/or Unfunded Requirements (UFR) submissions in accordance with CJCSI 5261.01F.

Users can create, view, and modify vulnerability assessments and manage funding requests. Assessment records are organized by organization or installation and each has an alpha-numeric tracking number. All vulnerabilities and assessments are kept in the CVAMP system archive for future reference.

CVAMP has been in use since 2003, first as a companion module to the Antiterrorism Enterprise Portal (ATEP), and now operating as a separate system, with hardware maintained by the Defense Technical Information Center (DTIC). The office of responsibility is the Joint Staff, J-34, Deputy Directorate for Anti-Terrorism/Homeland Defense, Anti-Terrorism/Force Protection Division. Information on CVAMP can be classified up to SECRET.

**1. Inputs:**

~~Inputs are manually entered into CVAMP in the form of electronic and paper copies of vulnerability assessment reports and observations made by various DoD commands and agencies.~~

~~**Disposition:** TEMPORARY. Delete/Destroy when data has been entered into the master data file and verified, or when no longer needed to serve as backup to the master data file, whichever is later.~~

*GAS 20  
item  
8/14/2009*

**2. Data file:**

Consists of information on command vulnerabilities obtained from assessments and observations. In addition, formal funding requests are generated within CVAMP from information that is already maintained in the system. Funding requests then move through an approval process with progress updates posted in CVAMP. User profile information is also maintained.

Information maintained by CVAMP is also used for analysis purposes, i.e. if a command wants to look back to see what vulnerabilities were not funded and why or if they were denied funding for it.

**Disposition:** TEMPORARY Cut off when system is migrated or becomes obsolete. Delete/destroy 15 years after cut off.

### 3. Outputs:

~~A. Ad-hoc reports - These can be printed out for reference/convenience, but are not saved in CVAMP.~~

~~**Disposition:** TEMPORARY. See 1020-03, Ad Hoc Outputs, in CJGSM-5760.01 Vol. II.~~

~~B. AT Binders - Binders are created for reference/convenience and contain assessment data from a particular year. This info is in the database and can still be searched, but the binders are kept for continuity between action officers.~~

~~**Disposition:** TEMPORARY. See data file.~~

### 4. System documentation:

~~Documentation includes, but is not limited to, user manuals, Quick start guide, system specifications, online help, and computer based training related to CVAMP.~~

~~**Disposition:** TEMPORARY. See 1020-04, System Documentation, listed in CJGSM-5760.01 Vol. II.~~

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