

## Request for Records Disposition Authority

Records Schedule Number      DAA-0330-2013-0018  
Schedule Status                Approved  
  
Agency or Establishment        Office of the Secretary of Defense  
Record Group / Scheduling Group   Records of the Office of the Secretary of Defense  
Records Schedule applies to    Major Subdivision  
Major Subdivision                OFFICE OF THE UNDER SECRETARY OF DEFENSE FOR  
PERSONNEL AND READINESS  
Minor Subdivision                DEFENSE MANPOWER DATA CENTER (DMDC)  
Schedule Subject                Continuous Information Management Engine (CIME)  
Internal agency concurrences will be provided    No

### Background Information

**BACKGROUND:** Continuous Information Management Engine (CIME) is an Enterprise Services Architecture solution that interacts with Interoperability Layer Service (IoLS) to support the Physical Access Control System (PACS) for continuous identity vetting. Continuous identity vetting is a process that matches identity information on a defined population to designated authoritative information to discover events of interest from a security standpoint. The key functions of CIME are to obtain information from the Source Services (Terrorist Screening Data Base (TSDB), National Crime Information Center (NCIC), Interoperability Layer Service (IoLS) and provide the information to its customers, the PACS servers through IoLS. CIME provides Security Alerts that are directly associated with persons stored in IoLS.

**SYSTEM INTERFACES:** CIME uses a system-to-system interface with IoLS, indirectly interfaces with DEERS, and receives copies of the , Terrorist Screening Data Base (TSDB) (FBI)), and the Criminal Justice Information Systems (NCIC (FBI)).

### INPUTS:

- a) The DoD copy of the TSDB. (GRS 20, Item 2c)
- b) Request files from IoLS for DoD individuals which includes DoD ID number, credential information, and Security Alert information. (GRS 20, Item 2b)
- c) Request files from IoLS for non-DoD individuals which includes biographic information (LPEDIPI, SSN, Foreign ID, name, date of birth, citizenship, sex code, gender, race, mailing address,

phone number), physical information (height, weight, eye color, hair color), biometric information (photograph, fingerprints), secondary identification (Driver's license, passport), alternate identity information, credential information, and Security Alert information. (GRS 20, Item 2b)

d) National Crime Information Center (NCIC) Alert - a simple flag/alert that directs the local authority to check NCIC for detailed Criminal History Record Information (CHRI). No CHRI will be published or stored by CIME, IoLS or the Local PACS. (GRS 20, Item 2b)

e) Defense Eligibility Enrollment Reporting System (DEERS, DoD),

OUTPUTS: Outputs include but are not limited to CIME exports reports on positive matches to Operations Center to validate the matches and Security Alerts from CIME into IoLS (alert type, alert source, case number, dates). (GRS 20, Item 5)

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

## Outline of Records Schedule Items for DAA-0330-2013-0018

Sequence Number	
1	Continuous Information Management Engine (CIME) Disposition Authority Number: DAA-0330-2013-0018-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="370 412 1084 449"><b>Continuous Information Management Engine (CIME)</b></p> <p data-bbox="370 466 1146 502">Disposition Authority Number      DAA-0330-2013-0018-0001</p> <p data-bbox="370 519 1487 1261"> <b>The Continuous Information Management Engine (CIME) is an information system used to ensure DoD and Federal, State and Local law enforcement offices are considered in determinations made by the DoD when granting physical access to DoD facilities and installations. CIME database contains: 1. Individual data on personnel: a) Identity data (name, SSN, DoB) which is required in order to match against DoD copies of federal databases; b) DoD IDs and Local Population Electronic Data Interchange Person Identifier (LPEDIPIs); c) Copies of the federal databases which are required in order to efficiently obtain security alerts on individuals trying to gain access to DoD facilities and installations; and d) Security alerts (alert type, alert source, case number, alert dates). Security alerts can only be modified by the originating source. CIME pushes these alerts to IoLS for physical access determinations by the PACS and DoD registration centers. 2. Security alerts types: a) Service's Criminal Justice (CJ) / Law Enforcement Alerts - such as Suspended, Be on the Lookout (BOLOs), and Debarments. b) National Crime Information Center (NCIC) Alert - a simple flag/alert that directs the local authority to check NCIC for detailed Criminal History Record Information (CHRI). c) Terrorist Screening Data Base (TSDB) Alert - a simple flag/alert that directs the local authority to contact the DoD Terrorist Screening Center (TSC) to obtain terrorist watch list information or to obtain guidance on further adjudication of the potential person of interest.</b> </p> <p data-bbox="370 1278 922 1315">Final Disposition                      Temporary</p> <p data-bbox="370 1332 857 1368">Item Status                              Active</p> <p data-bbox="370 1385 829 1421">Is this item media neutral?        Yes</p> <p data-bbox="370 1438 813 1559">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      No</p> <p data-bbox="370 1598 675 1634"><b>Disposition Instruction</b></p> <p data-bbox="370 1651 1471 1793">Retention Period                      a) Individual data on personnel: Temporary: Delete immediately when individual's access to DoD installations becomes inactive. b) Security Alerts: Temporary: Destroy when no longer needed</p> <p data-bbox="370 1832 675 1868"><b>Additional Information</b></p> <p data-bbox="370 1885 954 1921">GAO Approval                          Not Required</p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
09/09/2013	Certify	Luz Ortiz	OSD Records Manager	Department of Defense - Office of the Secretary of Defense
06/04/2014	Submit for Concurrence	Sebastian Welch	Appraiser	National Archives and Records Administration - Records Management Services
06/04/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
06/04/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/06/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist