

Request for Records Disposition Authority

Records Schedule Number	DAA-0330-2015-0009
Schedule Status	Returned Without Action
Agency or Establishment	Office of the Secretary of Defense
Record Group / Scheduling Group	Records of the Office of the Secretary of Defense
Records Schedule applies to	Major Subdivision
Major Subdivision	UNDER SECRETARY FOR PERSONNEL AND READINESS (USD(P&R)), ASSISTANT SECRETARY OF DEFENSE HEALTH AFFAIRS (ASD/HA),
Minor Subdivision	DEFENSE HEALTH AGENCY (DHA), DEFENSE MEDICAL LOGISTICS STANDARD SUPPORT
Schedule Subject	Defense Blood Standard System (DBSS)
Internal agency concurrences will be provided	No
Background Information	<p>The Defense Health Agency (DHA) is a joint, integrated Combat Support Agency that enables the Army, Navy, and Air Force medical services to provide a medically ready force and ready medical force to Combatant Commands in both peacetime and wartime. The DHA supports the delivery of integrated, affordable, and high quality health services to MHS beneficiaries and is responsible for driving greater integration of clinical and business processes across the MHS by:</p> <ul style="list-style-type: none">•Implementing shared services with common measurement of outcomes;•Enabling rapid adoption of proven practices, helping reduce unwanted variation, and improving the coordination of care across time and treatment venues;•Exercising management responsibility for joint shared services and the TRICARE Health Plan; and•Acting as the market manager for the National Capital Region (NCR) enhanced Multi-Service Market, which includes Walter Reed National Military Medical Center (WRNMMC) and Fort Belvoir Community Hospital (FBCH). <p>The Defense Blood Standard System (DBSS) is to provide blood collection centers and transfusion services with the controls necessary to continually assess and evaluate donors and patients, to determine the suitability and effectiveness of blood products collected, to manage blood product distribution, to record the</p>

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disposition of blood products and to provide for the recording of the creation of blood components. It interfaces with three external computers/computer systems through automated means: a Hospital Information System (HIS), a Blood Product Labeling System and an informational asset repository

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

Outline of Records Schedule Items for DAA-0330-2015-0009

Sequence Number	
1	SYSTEM INTERFACES, INPUTS AND OUTPUTS
1.1	Defense Blood Standard System (DBSS) Disposition Authority Number: DAA-0330-2015-0009-0001

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Records Schedule Items

Sequence Number																	
1	<p>SYSTEM INTERFACES, INPUTS AND OUTPUTS</p> <p>System Interfaces: DBSS has a bidirectional interface with Composite Health Care System (CHCS), a unidirectional Joint Medical Asset Repository (JMAR), interface outbound from DBSS, an Automated Blood Product Labeling System (ABPLS); unidirectional interface outbound from DBSS; and a DBSS Mobile bidirectional interface. PRIMARY INPUTS: Inputs include but are not limited to patient information such as transfusion request, records on issuing of a blood product to patients, donor deferrals, and deferral information. OUTPUTS: Ad-hoc reports and metrics records created on an ad hoc basis for reference purposes or to meet day-to-day business needs.</p>																
1.1	<p>Defense Blood Standard System (DBSS)</p> <p>Disposition Authority Number DAA-0330-2015-0009-0001</p> <p>DBSS is a computerized system that electronically records and consolidates blood donation and transfusion information that can be entered through a standard PC using a barcode scanner, pointing device or keyboard. DBSS contains patient and donor information provided by Military Treatment Facilities blood banks and donor centers. Master file includes but is not limited to DBSS stores patient, donor, testing, and blood product information.</p> <table><tr><td>Final Disposition</td><td>Temporary</td></tr><tr><td>Item Status</td><td>Withdrawn</td></tr><tr><td>Is this item media neutral?</td><td>Yes</td></tr><tr><td>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td><td>Yes</td></tr><tr><td>Do any of the records covered by this item exist as structured electronic data?</td><td>Yes</td></tr></table> <p>Disposition Instruction</p> <table><tr><td>Cutoff Instruction</td><td>Cut off Annually</td></tr><tr><td>Retention Period</td><td>Destroy 10 year(s) after cutoff</td></tr></table> <p>Additional Information</p> <table><tr><td>GAO Approval</td><td>Not Required</td></tr></table>	Final Disposition	Temporary	Item Status	Withdrawn	Is this item media neutral?	Yes	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes	Do any of the records covered by this item exist as structured electronic data?	Yes	Cutoff Instruction	Cut off Annually	Retention Period	Destroy 10 year(s) after cutoff	GAO Approval	Not Required
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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0330-2015-0009

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/23/2015	Certify	Luz Ortiz	OSD Records Manager	Department of Defense - Office of the Secretary of Defense
06/17/2015	Return for Revision	Mark Ferguson	Appraiser	National Archives and Records Administration - Records Management Services
08/26/2015	Return Without Action	Mark Ferguson	Appraiser	National Archives and Records Administration - Records Management Services