

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>DO NOT WRITE IN THESE SPACES (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 71-330-01-1	DATE RECEIVED 12-5-2000
1. FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Office of the Secretary of Defense			
3. MINOR SUBDIVISION WHS, C&D Directives and Records (Records Section)			
4. NAME OF PERSON WITH WHOM TO CONFER Jesse McNeal	5. TELEPHONE (703) 601-4722	DATE 6-6-01	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 28/11/00	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> R. D. Neeley	TITLE OSD Records Administrator	

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	1703 Judges' Reference Papers  See attached		

*JH 06/07/01 copy to NWMMW/Agomez*

1703 Judges' Reference Papers Memoranda, not maintained elsewhere, relating to the disposition of appellate cases that are: circulated within individual chambers; or, when signed by a judge, circulated among and between chambers. Draft opinions, votes, and other comments circulated within the entire court which are not included in the judges' voting sheets.

Disposition: Cut off at the end of the fiscal year. Retire to WNRC. Destroy when 25 years old.

1703a Electronic versions of records created by the electronic mail and word processing applications.

Disposition: Delete when file copy is generated or when no longer needed for reference or updating, whichever is later.

[Amended by R. Ware per J. McNeal's 2/20/2001 concurrence]