

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>71-330-02-1</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		Date received <i>6-24-2002</i>	
1. FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION OASD(HA) Clinical Information Technology Program Office (CITPO)			
3. MINOR SUBDIVISION Comprehensive Clinical Evaluation Program (CCEP)			
4. NAME OF PERSON WITH WHOM TO CONFER Veeta D. Rose, SSgt, USAF	5. TELEPHONE NUMBER (703) 681-6073	DATE <i>9-27-02</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE June 17, 2002	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> H. D. Neeley		TITLE OSD Records Administrator, WHS (C&D) D&RD
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Background: The Gulf War Comprehensive Clinical Evaluation Program (CCEP) Automated Information System (AIS) documents the Gulf War medical evaluations of individuals. It also serves as a prototype for improvements in surveillance, evaluation, and treatment of deployment-related health concerns. The process employed supports close study of reported changes in an individual's health from the perspective of possible exposure of the individual to environmental substances. The reference point for this is the individual's official medical records file, but the content of the CCEP AIS is different, consisting instead of the clinical inquiry into the patient's reported condition and its possible relationship to exposure that could be a cause for that condition. (See attached for schedule.) <i>cc Agency, NWML</i>		

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	<p>Gulf War Comprehensive Clinical Evaluation Program (CCEP) Automated Information System (AIS) (also know as Persian Gulf War Illness CCEP records or CCEP Clinicals), August 1994 to June 1, 2002, the date the system was shut down. Records consisting of special medical evaluations of DoD personnel, beneficiaries, and others who believe they may have a medical problem resulting from deployment to the Persian Gulf or from exposure to someone who participated in this deployment.</p> <ol style="list-style-type: none"> 1. Inputs/Source Records. Patient referral records downloaded from Defense Manpower Data Center (DMDC), along with demographic data about participants referred to CCEP from DMDC. <u>Disposition:</u> Delete/destroy after data have been entered into the master file or when no longer needed for operational purposes, whichever is later. Exception: Apply NARA-approved disposition instructions to the records residing in other DOD data bases or other DOD record series, such as the 1993-1994 paper records covered by NARA Disposition Job No. N1-330-99-2. 2. Master File. <u>Disposition:</u> PERMANENT. Cut off when system is shut down (June 1, 2002) and then transfer to the National Archives in accordance with 36 CFR 1228.270 and 36 CFR 1234. 3. Outputs. Aggregated participant data and other reports. <u>Disposition:</u> Delete/destroy when no longer needed for operational purposes. Note: This disposition instruction applies only to recordkeeping copies of the reports retained by HA/TMA. DMDC and any other DoD office requiring creation of the report should maintain its recordkeeping copy in accordance with NARA-approved disposition instructions for such reports. 4. System Documentation. Codebooks, record layouts, and other system documentation. <u>Disposition:</u> PERMANENT. Transfer to the National Archives along with the master file in accordance with 36 CFR 1228.270 and 36 CFR 1234. <p>Note: This certifies that this system has no electronic copies of documents created by using electronic mail and word processing.</p>		