

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-330-09-7	DATE RECEIVED 9/1/09
1 FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Office of the Secretary of Defense			
3 MINOR SUBDIVISION Records and Declassification Division, ESD, WHS		DATE	ARCHIVIST OF THE UNITED STATES
4 NAME OF PERSON WITH WHOM TO CONFER Stephanie Griffith	5 TELEPHONE (703)588-6835		

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;
 is attached; or
 has been requested.

DATE 8/20/2009	SIGNATURE OF AGENCY REPRESENTATIVE Robert Storer 	TITLE Chief, Records and Declassification Division
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	BACKGROUND The Register, Request and Receive Ballot Process (R3) allows uniformed and overseas citizens the ability to complete the voter registration process See attached sheets		

SF 115 Submission for scheduling with National Archives and Records Administration (NARA):

OFFICE OF THE UNDER SECRETARY OF DEFENSE FOR PERSONNEL & READINESS (OUSDP&R), DEFENSE HUMAN RESOURCES ACTIVITY (DHRA), FEDERAL VOTING ASSISTANCE PROGRAM (FVAP)

AUTOMATED REGISTER, REQUEST AND RECEIVE BALLOT PROCESS (R3)

BACKGROUND: The R3 system allows uniformed and overseas citizens the ability to complete the voter registration/ballot request form and request/receive a blank ballot electronically, complete the Federal Write-In Absentee Ballot if their requested state ballot is not received in time to vote; and, upload the completed, signed SF 76, Registration and Absentee Ballot Request – Federal Post Card Application (FPCA) and SF 186A, Voter's Declaration/Affirmation – Federal Write-In Absentee Ballot (FWAB) for processing by their election official

Inputs to the system consist of the blank SF 76 and SF 186 that are uploaded to the system by each election official and completed/signed SF 76 and SF 186 by uniformed and overseas citizens and are maintained in accordance with GRS 20, Item 2(c). **Outputs** consist of completed SF 76 and SF 186 downloaded by election officials and are maintained in accordance with GRS 20, Item 16.

The **System documentation** will be kept in accordance with GRS 20, Item 11(a)(1.).

ITEM 1: R3 Master File

FILE DESCRIPTION: Information includes Name (last, first, middle), date of birth, voting residence, mailing address, affirmation/signature, Dependent on state law requirements: sex, full or last 4 digits of Social Security Number (SSN), state drivers license or other identification, witness/notary signature, race, telephone number, fax number, email address, political party choice, candidate's name.

DISPOSITION: TEMPORARY. Delete/Destroy 2 years after the date of any general, special, or primary election of which candidates for the office of President, Vice President, presidential elector, Member of the Senate, Member of the House of Representatives, or Resident Commissioner from the Commonwealth of Puerto Rico are voted for (42 U.S.C. 1974)