

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-330-10-1	DATE RECEIVED 10/26/09
1 FROM (Agency or establishment) Department of Defense		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of the Secretary of Defense		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3. MINOR SUBDIVISION Records and Declassification Division, ESD, WHS		DATE	ARCHIVIST OF THE UNITED STATES
4. NAME OF PERSON WITH WHOM TO CONFER Luz Ortiz	5. TELEPHONE (703)588-6838	10/15/09	

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

is not required, is attached, or has been requested

DATE 10/15/2009	SIGNATURE OF AGENCY REPRESENTATIVE Robert Storer	TITLE Chief, Records and Declassification Division
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>BACKGROUND</p> <p>The records covered under this schedule relate to Architectural Drawings that document major renovations, designs/construction of the Pentagon and other DoD owned facilities (See attached sheets)</p>		

SF 115 Submission for scheduling with National Archives and Records Administration (NARA):

WASHINGTON HEADQUARTERS SERVICES, DIRECTOR FOR THE DEFENSE FACILITIES DIRECTORATE (WHS/DFD), ENGINEERING & TECHNICAL SERVICES DIVISION (ETSD)

ARCHITECTURAL DRAWING FILES

BACKGROUND: The records covered under this schedule relate to Architectural Drawings maintained under the Engineering & Technical Services Division of DFD. These records document major renovations of the Pentagon, designs and construction documents of additional structures located on the Pentagon reservation, and other facilities owned and operated by the DoD. Additional temporary architectural drawings and documentation such as space assignments, plumbing/heating/air conditioning and electrical systems are to be managed in accordance with GRS 17, Items 3 through 10.

ITEM 1: ARCHITECTURAL DRAWING FILES

FILE DESCRIPTION: Architectural and Engineering as-built drawing files, preconstruction drawings, and specification documentation for major construction, renovation, repair and improvement projects on the Pentagon reservation and other facilities owned and operated by DoD.

DISPOSITION: PERMANENT Transfer to NARA in an acceptable format when 20 years old (Electronic records may be pre-accessioned in accordance with an NARA approved timetable.)