

File Number	Title Description	Disposition Authority
702	Indexes to Audit Case Files Indexes to audit case files used to locate specific documents within the case files or used as a reference	Follow the disposition instruction for the case file to which the index pertains or DEST when no longer needed, whichever is sooner. <i>Disposition pending.</i>

Retire to WNRC 1 year after action is completed.

705	Inquiries and Reports Files. Documents, including correspondence, memoranda and reports, created when responding to requests pertaining to the auditing function. a. Internally Generated. Required by IG, DoD from DoD agencies or the Military Services b. External Requests Generated by IG, DoD as required by GAO, Congress, OMB, or other government agencies	Retire to WNRC 1 year after action is completed. DEST ^{when} after 10 years old Retire to WNRC 1 year after action is completed. DEST after 10 years old. NCI-330-82-1, Item 1801-12.2 Retire to WNRC 1 year after action is completed b. DEST after 10 years old. NCI-330-82-1, Item 1801-12.4
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750	Audit Case Files. Case files of audits, consisting of project files and current files, on DoD agency programs, operations and procedures, and external audits conducted on contractors and grantees. Includes documents such as pre-audit planning, scheduling, and correspondence, reports, and workpapers a. Case files on audits initiated prior to January 1 1992, includes project files and current files. b. Case files on audits initiated on or after January 1, 1992. 1. Project Files containing material of a continuing or recurring nature and of use in planning future audits of a program or function. 2. Current files containing work papers	a. Cut off on resolution of audit and retire to WNRC. DEST 8 years after cut off. 1 Cut off on resolution of audit and retire to WNRC. DEST 8 years after cut off. 2 Cut off on resolution of audit and retire to WNRC. DEST 2 years after cut off.
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NOTE: Some audit case files may be considered as permanent if they attracted great public or industry attention, documented an advance in technology, had a significant impact on industry, or documented historical development of the agency. Notify NARA so that an analysis and appraisal of these case files can be conducted and appropriate disposition authorized