

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-330-96-3
1. FROM (Agency or establishment) Department of Defense		DATE RECEIVED	9-23-96
2. MAJOR SUBDIVISION Office of the Secretary of Defense		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION WHS, C&D, Directives and Records (Records Section)		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER David Bosworth	5. TELEPHONE (703) 695-0970	DATE	ARCHIVIST OF THE UNITED STATES
		7-14-97	<i>John W. Paul</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 10 SEP 96	SIGNATURE OF AGENCY REPRESENTATIVE H.D. Neeley <i>H.D. Neeley</i>	TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>(A note to the appraiser. Components of the Casualty Program are Southeast Asia Casualty Data Base (SEACAS), Korean Conflict Casualty File-II (KCCF-II), (both of these were submitted on a separate SF-115), and Worldwide Military Service Casualty Program (WWMSC) (submitted here.) All casualties in the SEACAS and KCCF-II have been declared dead; therefore, the Privacy Act of 1974 does not apply to records of these systems. However, not all casualties in the WWMSC have been declared dead. The same cautions that must be exercised in handling material subject to the Privacy Act must be used in handling WWMSC records. There is no requirement to publish a system notice for WWMSC although it is a consolidation of the Services casualty systems, which are published Privacy Systems. Records are never retrieved by name or personal identifier in the report-generating and statistical operations functions of WWMSC and this system is not a system of records subject to 5 U.S.C. 552(a) (The Privacy Act of 1974.))</p> <p>214-01 DoD Military Service Casualty Program Computer files containing servicemember's name, military service number and/or Social Security Number, Service, rank, paygrade, home of record, date of birth, date of casualty, date declared dead, information related to the servicemember's mission/assignment, etc., maintained as individual active micro records</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>used to generate summary statistics generated from data base inquiries.</p> <p>2a. Korean Conflict Casualty File-II (KCCF-II). (An earlier KCCF with structural differences was accessioned to NARA in 1980 (NN3-330-80-002.) The KCCF-II nomenclature is adopted to distinguish this file from the earlier accession).</p> <p><u>Disposition:</u> Permanent. Prepare the full data file as of September 30, 1998 and biennially thereafter, and transfer to the National Archives on magnetic tape within 45 days (November 15). All transfers of electronic files shall be made in accordance with the standards set forth in 36 CFR 1228.</p> <p>2b. Korean Conflict Casualty File-II Technical Documentation, to facilitate NARA machine use of KCCF-II. Documentation submitted must include the same information requested on NA Form 14097 or an actual, completed NA Form 14097.</p> <p><u>Disposition:</u> Permanent. Technical documentation is to be submitted at the same time the KCCF-II file is transferred to the National Archives.</p>		
2	<p>3a. Worldwide Military Service Casualty Program.</p> <p><u>Disposition:</u> Permanent. Transfer to the National Archives December 31, 1999 and every five years ^{year} thereafter. Transfer of the electronic files shall be made in accordance with the standards set forth in 36 CFR 1228.</p> <p>3b. Worldwide Military Service Casualty Program Technical Documentation, to facilitate NARA machine use of the WWMSC. Documentation submitted must include the same information requested on NA Form 14097 or an actual, completed NA Form 14097.</p> <p><u>Disposition:</u> Permanent. Technical documentation is to be submitted at the same time the Worldwide Military Service Casualty file is transferred to the National Archives.</p>		

transferred
 from NI-330-96-2;
 moved to
 NI-330-97-2

OK
 w/ OSD
 via telephone
 7/1/97