

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NC 1 330 77 14

DATE RECEIVED

3 MAR 1977

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303, the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

5-12-77
Date

James B. Rhoads
Archivist of the United States

2 items
TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Office of the Secretary of Defense

2. MAJOR SUBDIVISION
OASD(C)

3. MINOR SUBDIVISION
OASD(C)(A) Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
James S. Nash

5. TEL EXT
695-0970

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| | | |
|--------------------|---|-----------------------------------|
| C. DATE 2-16-77 | D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James S. Nash</i> | E. TITLE Records Administrator |
|--------------------|---|-----------------------------------|

| 7. ITEM NO | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO | 10. ACTION TAKEN |
|------------|---|---------------------|------------------|
|------------|---|---------------------|------------------|

OASD(I)/DDI

Approval is requested to destroy the hardcopy permanent records described in NARS disposition schedule NC1-330-77-9 after the records are microfilmed in accordance with FPMR 101-11.5. The microfilm will be verified for archival quality, and paper copies preserved if poor quality or condition of paper prevents microfilming. Any indexes which relate to these records will be microfilmed and preserved with the related records.

OSD will offer all permanent records to the National Archives when they are 25 years old unless security restrictions prevent offer at that time.

*5/9/77. Changed per approval of J. Haines.
The above information was substituted for the original SF-115.
Sent to agency, NCW-MNB-5/10/77 to*