

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Office of the Secretary of Defense

2. MAJOR SUBDIVISION
Assistant Secretary of Defense (C)

3. MINOR SUBDIVISION
OASD(C)(A), Records Management

4. NAME OF PERSON WITH WHOM TO CONFER
James S. Nash

5. TEL. EXT.
695-0970

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED 21 SEP 1977	JOB NO. NC1-330-77-17
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
1-12-78 <i>James B. Chade</i> (Date) Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

13 Sep 77

(Signature of Agency Representative)

Records Administrator

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Awards approved by the Secretary of Defense for presentation such as the Defense Distinguished Service Medal, Defense Superior Service Medal, Joint Service Commendation Medal and the OSD Identification Badge and any other comparable awards sponsored by OSD. (See 202-26) NCI-330-77-4 Retire the OSD official document to the WNRC three years after cutoff. Destroy when 15 years old. See paragraph 202-26 for disposition of copies to individual military services.		

sent to agency, NCI, NNM - 1/13/78