

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 12/15/78

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Office of the Secretary of Defense

2 MAJOR SUBDIVISION
Washington Headquarters Services

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
J. E. Haines

5 TEL EXT
695-0970

LEAVE BLANK

JOB NO
NC1 880 79 5

DATE RECEIVED
18 DEC 1978

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

11-29-79
Date *acting* *James P. O'Neil*
Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
11 Dec 78	<i>James S. Nash</i> James S. Nash	OSD Records Administrator

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
306-03 g.	Psychiatric Consultants Files Files of Psychiatric Consultants who have agreed to conduct examinations for DoD of individuals applying for access to classified information. Each case file consists of background historical information provided by the ON consultants. Destroy case file 6 months after the agreement between DoD and the consultant has been terminated.		
306-04 k.	Discovery of Electronic Surveillance Files Case files on those individuals and/or organizations on which the Department of Justice has requested information upon which to base their reply to court-approved motions for discovery of electronic surveillance. Letters of request, directives to DoD Components to conduct search and responses are included. DESTROY WHEN 15 YEARS OLD. Transfer to WNRC two years after completion of project. Make available to NARS 20 years after transfer. AGREEMENT TO DESTROY WHEN 15 YEARS OLD AUTHORIZED IN CONVERSATION W/J. HAINES - OSD 9/13/79 - JEB		2 ITEMS

115-107

Copy to Agency, WNRC, & NNM & NNB
12/11/79
WJH

WJH

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

BC