

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

6/25/80

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Office of the Secretary of Defense

2. MAJOR SUBDIVISION
Washington Headquarters Services

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

J. E. Haines

5. TEL. EXT.

695-0970

LEAVE BLANK

JOB NO

NC1-330-80-8

DATE RECEIVED

July 3, 1980

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

7-11-80 *James E. O'Neil*
Date *acting* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE 17 Jun 80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James S. Nash</i> James S. Nash	E. TITLE Records Administrator		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>CIVILIAN DENTAL HEALTH TREATMENT RECORDS</u></p> <p>Documents reflecting dental treatment provided to dependents of military personnel and other non-military individuals, <u>except</u> for civilian DoD employees.</p> <p><u>DISPOSITION:</u> Retire to the National Personnel Records Center (MPR), 9700 Page Blvd., St. Louis, MO 63132, 1 year* after last treatment. Destroy when 15 years old.</p> <p>*2 years in the case of Air Force</p>			

115-107

*Copies: MR. OLIVER, Army, MR. Geiger, Air Force
CNDK PASCHALL, NAVY Agency 7-15-80 j e
NNH*

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4