

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-12-88-6

DATE RECEIVED

6/10/88

**TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (Agency or establishment)

U.S. Department of Education

2 MAJOR SUBDIVISION

Administrative Resource Management Service

3 MINOR SUBDIVISION

Records Management Section

4 NAME OF PERSON WITH WHOM TO CONFER

Norma Fenwick

5 TELEPHONE EXT (202)

472-3920

DATE

ARCHIVIST OF THE UNITED STATES

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal the signature of the Archivist is not required.

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of one page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
6/3/88	<i>Norma Fenwick</i>	Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<u>1980 , Department of Education - Optical Disc</u> Infinity Factory - A Series: Percentages & Mapping and Scaling *	ED/RSD, Part 10, item 5.	
2.	Decimal Fractions & Decimal Fractions *		
3.	Measurement in Meters (1&2)		
4.	Estimates of Length & Quantity (1&2)		
5.	Estimation of Height & Volume & Measurement of Volume		
6.	Averages & Multiplication		
7.	Fractions & Problem Solving		
8.	Music is .. A Series & Music is..Improvised		
9.			
10.& 11.	* * duplicates		
	Disposition: Optical disc system is out-of-date, the National AudioVisual Center does not want items returned. Destroy, if users can not be found.		