


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	N1-12-90-5
1. FROM (Agency or establishment) DEPARTMENT OF EDUCATION		DATE RECEIVED	8-7-90
2. MAJOR SUBDIVISION OFFICE OF EDUCATION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER NORMA FENWICK	5. TELEPHONE EXT. 732-5342	DATE 11/16/90	ARCHIVIST OF THE UNITED STATES 
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 8-3-90	C. SIGNATURE OF AGENCY REPRESENTATIVE Norma Fenwick	D. TITLE <i>Norma Fenwick</i> Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>RECORDS OF THE OFFICE OF EDUCATION AND THE DEPARTMENT OF EDUCATION CONCERNING GRANT ADMINISTRATION, 1959-83.</p> <p>All accessions are in RG 12 unless otherwise noted. All accessions are in the WNRC. All accessions are complete unless box numbers are given.</p> <p>GRANT PROGRAM ADMINISTRATION FILES, 1962-83 [Accessions 71A2563, 73A0903 (Boxes 3, 4, 6, 7), 76-0023, and 441-86-0009 (Boxes 20-26)]. Records consisting of reports, correspondence, memorandums, studies, organization charts, function statements, and other records documenting the grant programs of the following units: Civil Rights Division, Teacher Corps, College Housing Branch, Bureau of Equal Educational Opportunity, and the Office of Migratory Children.</p> <p>DISPOSITION: <u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p>		

Copies sent to agency, NN-W, NNT, NCF 11/23/90

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
2.	<p>GRANT PROGRAM ADMINISTRATION FILES OF THE DIVISION OF VOCATIONAL AND TECHNICAL EDUCATION, 1961-70 [Accession 74-0036, Boxes 14-20]. Records consist of routine administrative memoranda, copies of requests for information, correspondence with the public and business interests, and information copies of Office of Education materials.</p> <p>DISPOSITION: DESTROY upon approval of this schedule.</p>		
3.	<p>CLOSED INVESTIGATION FILES OF THE COLLEGE HOUSING BRANCH, 1963-66 [Accession 71A4088, Boxes 3-4]. Closed routine investigations concerning the construction of college housing using Office of Education funds. Reports are arranged by State and thereunder by case number.</p> <p>DISPOSITION: DESTROY upon approval of this schedule.</p>		
4.	<p>STATE PLANS, 1964-78 [Accessions, 74-0036 (Boxes 1-13, and 21-40), 75-0041, 80-0022 (Boxes 1-12 and 30-40), and 81-0101 (Boxes 22-27)]. Copies of State plans for various programs including career education, vocational education, and NDEA programs.</p> <p>DISPOSITION: <u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p>		
5.	<p>FINAL REPORTS FOR GRANT PROJECTS INCLUDING SUMMER INSTITUTES, CAREER EDUCATION, AND TRAINING PROGRAMS, 1960-79 [Accessions 64A0132 (Boxes 1-7), 65A0505, 65A0837 (Boxes 4-9), 68A2170, 68A5111 (Boxes 1-6), 68A6076, 79-0057, 81-0101 (Boxes 22-27), and 81-0102 (Boxes 10-22)]. Consists of copies of final reports for programs such as summer institutes to train teachers in foreign language instruction, history, English, and other subjects; training sessions for career and guidance counselors; and career education projects.</p> <p>DISPOSITION: DESTROY upon approval of this schedule.</p>		

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6.	<p>NDEA LANGUAGE DEVELOPMENT FELLOWSHIP FILES, 1959-64 [Accession 69A3703]. Files for foreign applicants to study in American universities consisting of application, transcript, letter of award, and related material.</p> <p>DISPOSITION: DESTROY upon approval of this schedule.</p>		
7.	<p>PRINTOUTS OF PL89-10 STATISTICS FOR THE CONSOLIDATED PROGRAM INFORMATION REPORT, 1969 [Accession 71A2084]. Printout of individual local education reports submitted to the Bureau of Elementary and Secondary Education. Statistics were used by BESE to analyze program effectiveness.</p> <p>DISPOSITION: DESTROY upon approval of this schedule.</p>		