


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-012-90-6	
1. FROM (Agency or establishment) Department of Education		DATE RECEIVED 12-18-90	
2. MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE 3/20/91	ARCHIVIST OF THE UNITED STATES 
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 12/13/90	C. SIGNATURE OF AGENCY REPRESENTATIVE  Norma Fenwick	D. TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>RECORDS OF THE DEPARTMENT OF EDUCATION, TEACHER CENTERS PROGRAM, 1969-77. 37 CUBIC FEET. UNARRANGED. WNRC ACCESSION NO. 12/81-0100.</p> <p><u>Reports and Studies.</u> Boxes 2, 8 (part of), 9, 12, 13 (part of) 15, 16 (part of), 19, 26, 29 and 36.</p> <p>Original and xeroxed copies of reports and studies produced by state departments of education, major universities and other grant awardees for the Department of Education. Also included are some publications of the Department of Education.</p> <p><u>Disposition.</u> PERMANENT. Transfer immediately to the National Archives upon acceptance of this schedule.</p>		
2.	<p><u>Grant-related Records.</u> Boxes 1, 3, 4, 5, 7, 10, 11, 14, 17, 18, 23, 24, 25, 27, 28, 30, 31, 32, 33, 34, 35 and 37.</p> <p>Photocopies of routine correspondence relating to the administration of the grants and the production of the reports; briefing books for testimony before the House of Representatives; financial reports relating to the grants; back-</p>		

Copies sent to agency, NNW, NNT 3/21/91

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

PAGE

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
3.	<p>ground papers and published materials used in the production of the reports; conference papers; and copies of grant proposals.</p> <p><u>Disposition.</u> DESTROY immediately upon acceptance of this schedule.</p> <p><u>Program Administration Files.</u> Boxes 6, 8 (part of), 13 (part of), 16 (part of), 20, 21 and 22.</p> <p>Correspondence and other records documenting the administration of the Education Professions Act.</p> <p><u>Disposition.</u> PERMANENT. Transfer immediately to the National Archives upon acceptance of this schedule.</p> <p>***During archival processing, National Archives personnel will remove and destroy nonrecord materials and all records eligible for disposal under the GRS or schedules approved by the National Archives or for the records of the Department of Education or its predecessors.</p>		