

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-12-98-1	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 8/19/98	
1. FROM (Agency or establishment) Department of Education		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION International Education Graduate Programs			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Chiquita Thomas</i> Chiquita Thomas	5. TELEPHONE 202-708-9265	DATE <i>12-1-98</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>8/19/98</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Chiquita Thomas</i>	TITLE <i>Department Records Officer</i>	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached.		

This is a one time only disposition authority to be applied to accession numbers 012-63F0453 and 012-65A0531 located in the Washington National Records Center.

Department of Health, Education & Welfare
Office of Education
Division of International Education
International Educational Relations Branch

1. Records Relating to the United Nations Education, Scientific and Cultural Organization (UNESCO)

Accession Number 012-65A0531, Boxes 1-4.

Included are articles, bibliographies, drafts and text to be used in UNESCO publications. Spanning 1940 - 1962, these records are chiefly administrative and include correspondence between UNESCO's Education Clearing House and the International Education Relations Branch regarding UNESCO publications.

Disposition: TEMPORARY. Destroy upon approval of this schedule.

2. Records Relating to the Organization of American States (OAS)

Accession Number 012-65A0531, Boxes 5-6.

Included are articles, bibliographies, drafts and text to be used in OAS publications. Spanning 1940 - 1962, these records are chiefly administrative and include correspondence between OAS and the International Education Relations Branch regarding OAS publications.

Disposition: TEMPORARY. Destroy upon approval of this schedule.

3. Office files of Hazel Gabbard

Accession Number 012-63F0453. Boxes 167 - 177.

Hazel Gabbard was a Specialist for International Organizations with the International Educational Relations Branch. Included are articles, bibliographies, drafts and text to be used in publications prepared by international organizations. In addition, this file includes samples of publications prepared at the state and local level regarding educational issues.

Disposition: TEMPORARY. Destroy upon approval of this schedule.