

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd NCD 20 Oct 80

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
US Department of Education
2. MAJOR SUBDIVISION **Ofc of Educational Research & Improvement**
~~National Institute of Education (NIE)~~ **(OERI)**
3. MINOR SUBDIVISION
National Institute of Education (NIE)
4. NAME OF PERSON WITH WHOM TO CONFER
Martin O. Milrod
5. TEL EXT
254-5830

LEAVE BLANK	
JOB NO	
NCL-12-81-2	
DATE RECEIVED October 27, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
1-20-82 Date	<i>[Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 16 Oct 80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Wells A. Proctor</i>	E. TITLE <i>Records officer</i>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Permanent Collection:</u></p> <p>National Assessment of Educational Progress (NAEP) Magnetic Computer datatapes Microfiche of machine-readable documentation (42x) Microfiche of respondent instruments (Booklets) (24x)</p> <p>"NAEP is a continuing survey of the knowledge, skill, understanding and attitudes of young Americans. Each year 75,000 - 100,000 persons are assessed in one or more learning areas normally taught in schools. Subjects include: art, career and occupational development, citizenship, literature, mathematics, reading, science, social studies, writing and several other areas on a smaller scale. The age groups assessed since 1969 are 9 year-olds, 13 year-olds, 17 year-olds and young adults aged 26-35. Not all ages are surveyed each year nor are all subject surveyed each year. About 25% - 50% of the items asked in one collection cycle are "unreleased" and reused in a subsequent collection cycle, so that for 2nd, 3rd and subsequent collection cycles some common items are present to facilitate change and trend analyses. NAEP has unique psychometric and statistical sampling properties (fully described in the machine-readable documentation,) which limits casual use of these large census-like collections designed to be used as barometers of education."</p>		

115-107

MRS DATA CHANGE SHEET NOT REQUIRED

Closed Out: 1-29-82: K.T.D.
Copy to Agency, NNE & NNR

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

4 items

Disposition:

- 1A. Each version of the data tape and microfilm documentation: Transfer to the Center for Machine-Readable Records upon creation of a public use file. Destroy upon creation of a subsequent version.
- 1B. Final version of each data tape and microfilm documentation: Transfer from the Center for Machine-Readable Records to the National Archives for permanent retention when it is determined that no further version will be created.
- 1C. Microfiche respondent exercises: Transfer with related data file to the Center for Machine-Readable Records. When the final version of the data file has been created, transfer to the National Archives for permanent retention.
- 1D. Record copy of respondent exercises: Dispose of ~~by donation to grantee or contractor upon creation of archival quality microfilm.~~ upon verification of the quality of the microfiche copy.

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This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.

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