

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See instructions below)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of Education

2 MAJOR SUBDIVISION

Office of Management

3 MINOR SUBDIVISION

Regulatory Information Management Services

4 NAME OF PERSON WITH WHOM TO CONFER

Sherry D. Smith

5 TELEPHONE

202-401-0902

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-441-08-7

DATE RECEIVED

7/14/08

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE

8/19/09

ARCHIVIST OF THE UNITED STATES

Adrienne Thomas

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required,



is attached, or



has been requested

DATE

6/25/08

SIGNATURE OF AGENCY REPRESENTATIVE

Sherry Smith

TITLE

Director, Records Management & Privacy
Division/Departmental Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	ED 034 Office for Civil Rights, Delegation Agreements		

ED Records Schedule
ACS Tracking Number: OM:6-106:C9

SCHEDULE LOCATOR NO.: 034

DRAFT DATE: 4/11/2008

TITLE: Office for Civil Rights, Delegation Agreements

PRINCIPAL OFFICE: Office for Civil Rights (OCR)

NARA DISPOSITION AUTHORITY:

DESCRIPTION:

Records relating to arrangements with agencies designating ED as the agency responsible for enforcing Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1973 and Title II of the Americans with Disabilities Act of 1990 with respect to educational institutions. In addition, records relate to OCR's enforcement of the Boy Scouts of America Equal Access Act (Section 9525 of the Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001). Records include but are not limited to correspondence, draft copies of agreements, notes from interagency meetings, and draft Federal Register notices.

As these records may be maintained in different media formats, this schedule is written to authorize the disposition of the records in any media (media neutral). Records that are designated for permanent retention and are created and maintained electronically will be transferred to NARA in an approved electronic format

DISPOSITION INSTRUCTIONS:

- a Record Copy

PERMANENT

Cut off annually when superseded by the next agreement. Transfer to the National Archives 5 years after cutoff.

- b. ~~Duplicate Copies Maintained for Reference Purposes and That do not Serve as the Record Copy~~

TEMPORARY

Destroy/delete when no longer needed for reference.

*non-record material
- KF*

IMPLEMENTATION GUIDANCE:

ARRANGEMENT/ANNUAL ACCUMULATION:

ED Records Schedule
ACS Tracking Number: OM:6-106:C9

By agency/One cubic foot per year.

PREVIOUS NARA DISPOSITION AUTHORITY:

SPECIFIC LEGAL REQUIREMENTS:

Title VI of the Civil Rights Act of 1964

Title IX of the Higher Education Amendments of 1972

Section 504 of the Rehabilitation Act of 1973

The Age Discrimination Act of 1975

Title II of the Americans with Disabilities Act of 1990

Boy Scouts of America Equal Access Act (Section 9525 of the Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001).

SPECIFIC RESTRICTIONS:

LINE OF BUSINESS: Compliance