
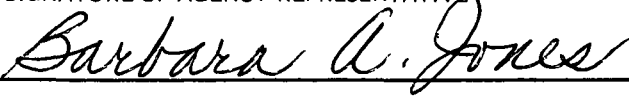


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-441-89-1	DATE RECEIVED 5/30/89
1 FROM <i>(Agency or establishment)</i> DEPARTMENT OF EDUCATION		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION OFFICE OF INSPECTOR GENERAL		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION GENERAL OPERATIONS BRANCH			
4 NAME OF PERSON WITH WHOM TO CONFER THOMAS A. CARTER	5 TELEPHONE EXT 732-5627	DATE 3/5/90	ARCHIVIST OF THE UNITED STATES 
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE	
5/8/89		RECORDS MANAGER FOR OIG	
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
2.	<p><u>Non-ED OIG Audit Reports.</u></p> <p>Reports affecting direct ED funded programs, audited by Non-ED OIG Federal Auditors, Independent Public Accountants, and State and Local Government Auditors.</p> <p>a. <u>Hard Copy Systems.</u></p> <p>Disposition: Cut off file at end of fiscal year after completion of reports. Destroy 8 years after cut off.</p> <p>b. <u>Microfilm Systems:</u> destroy hard copy immediately after microfilm has been proofed, verified, and tested.</p> <p>Disposition: Cut off film at the end of fiscal year after completion of the reports. Destroy 8 years after cut off.</p>		