

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-441-90-1	DATE RECEIVED 1/23/90
1. FROM (Agency or establishment) DEPARTMENT OF EDUCATION		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION NATIONAL COUNCIL ON EDUCATIONAL RESEARCH		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION		DATE 4/13/90	
4. NAME OF PERSON WITH WHOM TO CONFER NORMA FENWICK		5. TELEPHONE EXT. 732-5342	ARCHIVIST OF THE UNITED STATES <i>Clarence J. ...</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 1/19/90	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Norma Fenwick</i> Norma Fenwick	D. TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>Unscheduled Records of the National Council on Educational Research.</u> (Boxes 1-13 and 13 pt.2: 14 cubic feet).</p> <p><u>Subject files of the National Council on Educational Research, 1973-1985.</u> Boxes 1-3.</p> <p>Consists mainly of correspondence, memoranda, and reports (published and unpublished), and includes also the bylaws of the National council on Educational Research (NCER). These records are arranged by subject and include a brief container list that came with the records. These records document the concerns and activities of the NCER in promoting basic research in the field of education.</p> <p>Closed series: volume - 2 1/2 cubic feet.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NO. NI-44-90-1	PAGE 2 OF 2
7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
2.	<p><u>Records of Meetings of the National Council on Educational Research, 1973-1985.</u> Boxes 1, 3-13, 13 pt. 2.</p> <p>a. Paper copies of minutes, 1973-1982. Boxes 1, 4-13. Consists mainly of complete sets of documentation that were provided for Council members before each meeting and included: minutes of the previous meeting; agendas of the current meeting; reports and other papers that were to provide the basis for discussion in the meeting. Also included are memoranda, news clippings, budget papers, and annual reports. These records illuminate not only the activities of the NCER, but also the research trends in the field of education.</p> <p>Closed series: volume - 10 1/2 cubic feet.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p> <p>b. Audio cassettes of minutes, 1980-1985. Box 3, and 13 pt.2. Consists of several dozen audio cassette tape recordings of NCER meetings. A few of the tapes cover meetings for which paper minutes exist, but the majority cover meetings for which no other documentation exists; moreover, there are no transcripts for any of these meetings. Thus, these tapes, which cover the latter years of the NCER, comprise a necessary complement to the documentation of this governmental body.</p> <p>Closed series: volume - 1 cubic foot.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		