

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
U. S. Dept. of Education

2. MAJOR SUBDIVISION  
Office of Educational Research & Improvement

3. MINOR SUBDIVISION  
National Center for Education Statistics

4. NAME OF PERSON WITH WHOM TO CONFER  
Diane Margarity  
Records Officers -OERI

5. TELEPHONE  
(202)219-2020

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
NI-441-93-6

DATE RECEIVED  
7-13-93

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
8-2-93

ARCHIVIST OF THE UNITED STATES  
*Audrey Hickamp Pitman*

**6. AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
6/28/93	<i>Norma Fenwick</i> Norma Fenwick	Records Administrator

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
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	<p><u>Postsecondary Education Files</u></p> <p>(see attached)</p>		
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*Copies sent to agency, NN-W, NNT, NNX, NIA 8/4/93*

## POSTSECONDARY EDUCATION FILES

### 1. Opening Fall Enrollment:

Public use data files and documentation, 1967-. Enrollment data, by sex, from part-time and full-time undergraduate, graduate, unclassified, first-professional degree students and first-time freshmen for over 5,000 schools. Surveys in even years since 1976 contain racial/ethnic data by major field of study. Surveys in odd years since 1987 contain data by 11 age cohorts.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.

### 2. Financial Statistics:

Public use data files and documentation, 1965-. Data about current fund revenues, by source; expenditures, by function; physical plant assets, by type and value; scholarship and fellowship expenditures; indebtedness on physical plant; endowment assets; and changes in fund balances for about 5,653 institutions.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.

### 3. Residence and Migration:

Public use data files and documentation, 1972-. Data about first-time and new transfer student enrollment classifications, by residence status, home state and sex for approximately 4,582 institutions.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.

### 4. Faculty Salaries:

Public use data files and documentation, 1971-. Data on salary, tenure, and fringe benefits of full-time instructional faculty, by sex, rank, length on contract, and type of institutional unit for about 4,416 institutions.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.

5. Earned Degrees:

Public use data files and documentation, 1968-. Data about bachelor's, master's, doctor's, and first-professional degrees received in major disciplines and subfields for approximately 5,000 institutions and data about degrees and certificates awarded for programs beyond high school of less than 4 years' duration, by sex. Files since 1976 contain racial/ethnic data within major disciplines.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.

6. Institutional Characteristics:

Public use data files and documentation, 1969-. Data about institution name, address, telephone, congressional district, type of control, level of offerings, type of programs, accreditation and previous year's enrollment for 10,919 schools.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.

7. College and University Libraries:

Public use data files and documentation, 1968-. Data about resources, operating expenditures, salaries and wages, number of employees, library collections, library loan transactions and library service per typical week for about 4,300 college libraries.

DISPOSITION: PERMANENT. Transfer each file to the National Archives upon creation of a public use file.