

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
 U. S. Dept. of Education

2. MAJOR SUBDIVISION
 Office of Educational Research & Improvement

3. MINOR SUBDIVISION
 National Center for Education Statistics

4. NAME OF PERSON WITH WHOM TO CONFER | 5. TELEPHONE

LEAVE BLANK (NARA use only)

JOB NUMBER
 N1-44-93-8

DATE RECEIVED
 9-17-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *10-19-93* ARCHIVIST OF THE UNITED STATE
Rudy Huskamp Petersen

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>9-13-93</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Norma Lemuck</i>	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<u>Libraries Files</u> (see attached)		

LIBRARIES FILES

1. Public Libraries (LIBGIS)

Data files and documentation, 1974- . Sample of public libraries in the U. S., including name and location, area population, volume of holdings, circulation and loan figures, staffing positions and financial data.

DISPOSITION: PERMANENT. Transfer each file to the National Archives when released.

2. Library Networks

Data files and documentation, 1985- . Sample of library networks, including sponsorship, types of library participants, services, communication systems, areas served, staffing and funding information.

DISPOSITION: PERMANENT. Transfer each file to the National Archives when released.

3. Public and Private School Libraries and Media Centers

Data files and documentation, 1985-. Sample of libraries affiliated with public and private schools, including information on library staff, expenditures, collections, services, usage, terminology and facilities.

DISPOSITION: PERMANENT. Transfer each file to the National Archives when released.