**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

**TO. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408**

1. **FROM (Agency or establishment)**
   U. S. Dept. of Education

2. **MAJOR SUBDIVISION**
   Office of Educational Research & Improvement

3. **MINOR SUBDIVISION**
   National Center for Education Statistics

4. **NAME OF PERSON WITH WHOM TO CONFER**
   [Blank]

5. **TELEPHONE**
   [Blank]

6. **DATE RECEIVED**
   9-19-93

7. **ACTION**
   Permanent

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**6. AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- [ ] is not required;
- [ ] is attached; or
- [ ] has been requested.

**9. GRS OR SUPERSEDED JOB CITATION**

VOCATIONAL AND ADULT EDUCATION

1. **Characteristics of Students in Non-collegiate Postsecondary Schools.**

Data files and documentation, 1977- . Sample of students, including age, sex, race/ethnicity, military status, previous vocational training plans, previous and current work experience, and future work plans.

**DISPOSITION:** PERMANENT. Transfer each file to the National Archives when released.